



# Grobbel Environmental & Planning Associates

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Lake Leelanau

Michigan

49653

July 12, 2018

Wexford Joint Planning Commission  
c/o Cherry Grove Township  
4830 E. M-55 Highway  
Cadillac, MI 49601

**RE: Proposal for Partial Wexford Joint Planning Commission Master Plan Update, Wexford County, Michigan.**

Dear Wexford Joint Planning Commission,

Please find this proposal for professional planning services for the partial update of the Wexford Joint Master Planning.

This proposal is based on the standard rates for the professional services of Christopher Grobbel, PhD of Grobbel Environmental & Planning Associates as outlined in Attachment A. This project is anticipated to comprise a total of four (4) months, and shall **not exceed** the amount of \$5,500.00.

If you have any questions regarding this options summary, please do not hesitate contact me at 231-499-7165 or [cgrobbel@grobbelenvironmental.com](mailto:cgrobbel@grobbelenvironmental.com). Thank you.

Sincerely,  
**Grobbel Environmental & Planning Associates**

Christopher P. Grobbel, Ph.D.  
Sr. Community Planner/Project Manager

enclosure

**Environmental and Planning Consultants**

phone 231-499-7165 [cgrobbel@grobbelenvironmental.com](mailto:cgrobbel@grobbelenvironmental.com)

**ATTACHMENT A**

**PROPOSAL FOR  
Wexford Joint Planning Commission  
Partial Master Plan Update  
(assumes an 4 month project timeframe)**

**Partial Master Plan Update:**

- 1) **Facilitated resident input sessions** (4 sessions) - community goals/actions & development options.

This task is intended to meaningfully engage the public in four (4) locations at different times and different days of the week through-out the WJ authority geographic area to put a finger on the pulse of residents, 'visitors' and interested others' challenges, opportunities, ideas, visions and dreams for the next 20 years. This is a professionally facilitated task to reveal citizen beliefs, frustrations and dreams, and to prioritize issues that emerge. The results of these sessions will very deeply inform an update the community vision, goals, objectives of the existing WJ Master Plan, and to identify specific actions to achieve them.

Senior Community Planner @\$75/hr \$3,000.00

- 2) **Update Goals, Objectives and Actions**

This task involves working with the WJPC to meaningfully updating the WJ Maser Plan's goals, objectives and actions to operationalize and achieve the results of the above facilitated resident input sessions. Public notice, public hearing, and publication requirements pursuant to the Michigan Planning Enabling Act, P.A. 33 of 2008, as amended will be complied with in this task.

Senior Community Planner @\$75/hr \$2,500.00

**GRAND TOTAL (not to exceed) \$5,500.00**