

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collfax no zoning	Cedar Creek zoned
Slagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

Wexford Joint Planning Commission

c/o Cherry Grove Township
4830 E. M-55
Cadillac, Michigan 49601

(231)775-1138x6

planningandzoning@wexfordjpc.org | www.wexfordjpc.org

Proposed Minutes

Time, date: 6:30 pm, Monday, Sept. 25, 2017

Meeting location: Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

A. Call to Order

Dave Schroeder, Chair, called the meeting to order at 6:30 pm.
The Pledge of Allegiance.

Roll Call: Members Present: Donna Taylor, Treasurer, Sharon Zakrajsek, Ron Bates, Beverly Monroe, Secretary, Thelma Paul, Vice chair, David Schroeder, Chair;
Members Absent: Paul Osborne, Richard Harvey, Erica Szedga, Marty Dahlstrom
Others present: Bob Hall, Planning/Zoning Administrator; Marli Wendel, Recording Secretary, Ben Townsend, Assistant Planning/Zoning Administrator

B. Matters pertaining to citizens present at the meeting, in the following order:

1. NONE
2. Persons requested by the Commission to attend the meeting.
 - a. Cherry Grove Township-Office of Record Discussion: Bob explained their office area at Cherry Grove and that we have good relationship and could not itemize everything that has been lent to us. Kathy mentioned that there are benefits of having Bob and Ben there especially when she has questions or concerns. It works having there and monies are now in the right place for cost. Their board is glad to have them and are considering raising the rent for next year. Should not move them now since people are just getting to know where they are located. Rent involves office, utilities and internet.
 - b. Grovel Environmental-Planner of Record Interview: Chris Grovel Environmental, to ask questions to see if he is a consultant that will fit with the board. Staff will have to work with him as well as get goals. Opening statements, his specialty is working with rural communities, master planning and updates. Has training opportunities for the board and taught at MSU as well as zoning/planning and consultant practice. Enjoy working with communities and he brings options to the board and will bring a matrix together as far as what other communities are doing. He will be the one that the board will work with and contact. Open to ques-

tions. Talked on many topics from windmills, wood burners, oil and gas, blight, and has experience with environmental and zoning issues and how to regulate them.

3. Other public participation for items on this agenda. None

C. Housekeeping business

1. Consent Business

a. Approval of August 28, 2017 minutes, Sharon moved and 2nd by Dave W. to approve the Aug. 28 minutes. Motion Passed. Beverly asked if all people in attendance at meetings should be listed in the minutes. Consensus was that if they speak on a topic at the meeting then their name is to be put in the minutes.

b. Approval of Commissions expense report (pay the bills): Donna presented expenses. Dave S moved and 2nd by Sharon to approve the 2017/2018 budget. Discussion. Motion Passed.

Donna moved and 2nd by Ron to approve to pay the bills. Motion Passed.

2. Treasurer's budget report – Donna Taylor: Beverly moved and 2nd by Sharon to approve the treasurer's report.

3. Planning and Zoning Report – Robert Hall, the audit with Cherry Township was very thorough and very complimentary of Zoning Planning Commission. South Branch has some activity on owner and new application for River Rats on corner of 55 and 37 high ways. The office of record is established for the first year at Cherry Grove Township. A check list is being made for any ordinance that needs approval.

D. Unfinished business and reports (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).

1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month. Dave W. has questions on blight and windmills from residents. More townships have blight issues as well. Thelma asked about if drones are in our ordinance. Bob said it not specific not at this time.

2. Review of first draft of amendments to the Wexford Joint Master Plan (a.k.a. Wexford County Comprehensive Plan) (postponed until such time as a planner of record is retained)

3. Discussion on starting of a draft of the Omnibus amendment to the Wexford Joint Zoning Ordinance or postpone. (Postponed until such time as a planner of record is retained.)

4. Review planning proposals and schedule dates/time for remaining candidate interviews before the Commission and/or a committee of the Commission. Bob said we had four respondents for the consultant position. Three more to interview and suggested to have separate meeting to interview all of them. Schedule Wed., Oct. 25 in the afternoon at 1pm

Bob will notify Road Commission to see if availability of venue.

E. New business (other business and communications).

1. Discussion regarding 2107/2018 fiscal budget for the Planning Commission. Bob will provide Donna with more details on budget and consolidate to single line items.

F. Public participation for items not on this agenda. None

G. Adjournment: Sharon moved and 2nd by Beverly to adjourn at 8:23 pm. Motion passed