



Wexford Joint Planning Commission

c/o Cherry Grove Township
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Proposed Minutes

Time, date: 6:30pm, Monday, April 24, 2017

Meeting location: Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

- A. Pledge of Allegiance was said. Call to order by Chair, DaveSchroeder. Roll Call for attendance: Present, Marty Dohlstrom, Donna Taylor, Ron Bates, Sharon Zakrajsek, Richard Harvey, Bev Monroe, Thelma Paul, Paul Osbourne, David Schroeder, Bob Hall, Administrator and Marli Wendel, Recording Secretary. Absent: Gary Emery
 Erica Szegda joined at 6:50 pm
 Audience: Mr. & Mrs. Draper and Dave Paul
- B. Matters pertaining to citizens present at the meeting, in the following order:
 - 1. Advertised Public Hearings: (None on this Agenda)
 - a. The Chair declared there was no public hearing at this meeting.
 - b. Planning and Zoning Administrator
- C. Housekeeping business
 - 1. Consent Business
 - a. Moved by Sharon, second by Richard to accept the March 27, 2017 Minutes approved as written. Motion passed by voice vote.
 - b. Commission's expense report was given by Donna that three bills are to paid plus salary. The bills of \$1788.96 for legal and computer expenses were submitted.
 - 2. Treasurer's budget report – Donna Taylor went over treasurer's report as submitted.
 Motion: Moved by Bev and second by Marty to approve the bills and treasurer report.

Motion passed by voice vote.

Comment: Bob is working with Donna on Treasurer's expenses to get them submitted for payment.

3. Planning and Zoning Report – Robert Hall

Computer and IT agreement have been purchased.

He needs help.

Ben Townsend was introduced to the members, and Bob wants him to join the commission as an assistant to him and perform zoning and administrative and enforcement duties. Discussion on where monies will be coming from.

Clarification of attorney or audit, and also the planning consultant. We will have income coming in for permits. Have to separate line for Bob and assistant. It was suggested for an assistant have 16 to 20 hours a month and add for Bob an additional 2 days per month. David suggested to have a separate committee to hire an assistant and was tabled for until end of meeting. After public forum there was more discussion, Erica brought up figures and to double Bob to 8 to 16 hours week and include to an assistant for 8 hours per week to begin this May and June and the review in July. Discussion and will make two separate motions.

Erica moved 2nd by Marty, to double Bob's contract from 8 to 16 hours a total \$1440 (already covered by current revenue) for May and June and go in effect as of May 1, 2017. Motion carried by voice vote.

Erica moved, 2nd by Donna we hire an assist administrator for and addition 8 hours per week for the months May and June. That we hire Ben Townsend for May and June at same rate. Discussion about Ben's requirements and also if the position was needed. A Roll call vote was taken, failed by nine votes and one yes by Erica.

More discussion and Dave appointed the executive committee will meet prior to next meeting about this hiring process.

Bob had to add more to planning ordinance and have should have it completed next meeting.

Bob is attending classes on many subjects.

Paul would like Bob to send all members email meeting reports, minutes, agenda etc. Discussion about directly by email rather than the members having to find them on the webpage. The bylaws require mailing the information. Changes before meeting after postings should be emailed. Also, send out packet for meeting is sent by email by the Thursday prior to meeting.

Bob has been meeting new people and some situations such as old rules from county as zoning and construction permits. He will bring more information to members as far as what he is allowed to do. David said that there are clarification issues between zoning and construction permits.

4. Review bylaws: Donna brought up having members getting paid more per meeting.

Discussion and suggested \$35 per meeting. The treasurers job is being very time consuming for her. Paul asked how many commission members are also members of their township boards. There were three. She said they were receiving pay from the townships which counts some for being on the commission. She asked how many were attending all of their township meetings to report on WJPC meetings. None were attending all.

On first page of the bylaws Bev mentioned under membership that 1 and 2 are the same. Erica pointed out that they bring up different issues in each one.

Bev also mentioned that training is written to have 6 hours per year, which is a lot to fit into some members' schedules. Sharon asked how training will but needs to be monitored of who has taken what training. Also, David mentioned to have a trainer come to meeting and train those who need what goals of members for training. Bob said we should make that part of the planners duties to do training sessions at WJPC meetings.

Visiting sites by members is not required to go, but administrator is required to go.

Suggested that one member going with Bob but not on an individual basis.

P. 10, C4, 48 hours notice for meetings. Change to 72 hours.

p. 13, M, meeting packets sent out by mail and change to email.

p. 16 ad hoc meetings, members can be on ad hoc and should be posted and needs to be added.

Discussion on roll call votes. Under motions and opposed members can be listed in the minutes.

Change on item 20 B, was changed previously to majority vote.

D. Unfinished business and reports

1. Reports from any members or township concerns: The blythe issue was brought up again and some townships are not happy on having them in control of it. Discussion. The WJPC could also do blite. Selma Township has their own blythe ordinance and enforce ment. The commission will address this issue and how it will be managed.

2. Review of fist draft of amendments to the Wexford Joint Master Plan or postpone?

3. Omnibus amendment. Will review next month.

F. Public participation: Dave Paul, Paul's country store: Use for property in Wexford township across street of 1.7 acres and move buildings and use them for his farming operations. Use buildings to store equipment and for some animals. Would like to put these display buildings up for storage and other agriculture products. Need allowance to go up for special use and possibly rezone that area. Commission will be discussing this issue.

Greenwood Township, Allen said he has had requests from land owners who want to their change their zoning to have go it back to agriculture zoning. Discussion. He requested to give more hours to Bob Hall so they could see him more at township meetings.

G. Adjournment: Marty moved and 2nd by Donna to adjourn meeting at 8:41pm.

(Prepared by Marli Wendel, recording secretary, for Secretary Beverly Monroe.)

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Respectfully submitted:

A handwritten signature in blue ink, reading "Beverly Monroe", is written over a horizontal line.

Beverly Monroe, [elected] Secretary

