



**Wexford Joint Planning Commission**

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**OCTOBER 2017**

**Staff Report**

**Planning and Zoning:**

The Planning Commission has a Special Land Use application and associated Site Plan Review before them.

**Planning Commission Notes:**

**Action Item** - The following Planning Commission members have terms that expire on the last day of the calendar year (2017). Solicitation should be made to the participating municipalities for reappointment or replacement based upon the members' preference.

Municipality	Name	Signed oath of office	Term of office
Antioch Township	Paul Osborne Vice Chair	Yes	Sept. 1, 2016 to December 31, 2017
Boon Township	Richard Harvey	Yes	Sept. 14, 2016 to December 31, 2017
Cherry Grove Township	Marty Dahlstrom	Yes	August 10, 2016 to December 31, 2017

**BUDGET:** Received YTD for permits: \$4,240.00 ~~8,960.00~~ \$10,980.00 ~~\$12,130.00~~ **\$17,680.00**  
**\$21,870.00** (may not match Treasurers report of income)

The Planning and Zoning Administrator continues to recommend that the membership continue to review budget structure changes that may be necessary to more accurately reflect the 2017/2018 'actual' anticipated expenditures and revenue. A 'very' rough draft of recommendations was forwarded to the Treasurer. The Planning and Zoning Administrator is hoping to have a final proposal soon.

**AUDIT:** It was recommended that the Planning and Zoning office incorporate two additional columns into our internal permit spreadsheet; one that will reflect the amount received, and another noting the date of issue for the permit. These changes will be made and the spreadsheet reformatted to reflect back to the beginning of the 2017-2018 fiscal year of the Wexford Joint Planning Commission.

Respectfully submitted,

Robert (Bob) Hall  
 Planning and Zoning Administrator