

# Wexford Joint Planning Commission Tracking of Invoices for payment for the Cherry Grove Township Treasurer

Date: November 15, 2017

For the period of November 1, 2017 to November 30, 2017

## Listing of Invoices:

Date of Invoice	Vender	Item/service purchased	Amount	Review by Joint Planning Comm. Treasurer and assignment to budget line number:	Approved for payment by Joint Planning Commission (meeting date)
11/03/2017	Cadillac News	Public Notice(s)	104.00	251.721.900.00	
10/24/2017	Baird, Cotter & Bishop, P.C.	Audit	3425.00	251.721.801.01	
11/22/2017	CZServices Contract	Planning / Zoning	1040.00	251.721.827.00	
11/22/2017	Ben Townsend	Planning / Zoning Asst.	608.10	251.721.827.05	
11/22/2017	CZServices	Expense Report	84.76	251.721.727.00	
11/22/2017	Ben Townsend	Training / Expense	81.75	251.721.860.02	
Period's Total			\$5,343.61		

<p>Signed: <u>[Signature]</u>  Date: <u>11-22-2017</u>  Wexford Joint Planning Commission  Planning/Zoning Administrator</p>	<p>Signed: _____  Date: _____  Wexford Joint Planning Commission Treasurer</p>
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# Advertising Invoice

**Cadillac News**

PO Box 640  
CADILLAC, MI 49601-0640  
Phone: (231) 775-6565  
Fax: (231) 775-8790

RECEIVED NOV 08 2017

Robert Hall  
Wexford Joint Planning Commission  
c/o Cherry Grove Township  
4830 E M 55  
CADILLAC, MI 49601

**Customer #:** 02124288-000  
**Ad #:** 12650479  
**Job #:** 12650479  
**Phone:** (231)775-1138  
**Date:** 11/03/17  
**Description:** Public Notice

Run Date	Insertion Number	Sales Person	Description	Ad Type	Size	Rate Code	Total Cost
11/03/17	12650480	02	01 News AFFIDAVIT	RO	2.00 x 2.50	Ld	94.00 10.00

**Total:** 104.00

**Tax:** 0.00

**Prepayment:** 0.00

**Total Due** 104.00

RECEIVED OCT 27 2017



**Baird, Cotter & Bishop, P.C.**  
SERVING YOUR PAST, PRESENT & FUTURE

31

CERTIFIED PUBLIC ACCOUNTANTS  
134 WEST HARRIS STREET, CADILLAC, MICHIGAN 49601  
PHONE: (231)775-9789 FAX: (231)775-9749  
www.bcbcpa.com

Wexford Joint Planning Commission  
4830 E M-55  
Cadillac, MI 49601

Invoice: 42747  
ID: 10227  
Date: 10/24/2017

Examination of the accounting records of the basic financial statements for the year ended June 30, 2017, and preparation of copies of the report thereon for the Planning Commission.	2,850.00
Additional time spent in first year setup of organization and first year audit.	1,150.00
Actual total time on project at standard hourly rates.	3,999.00
50% discount on additional time spent.	(575.00)

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<b>Total Charges</b>	<b>\$3,425.00</b>
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**Certified Zoning Services**

Robert (Bob) Hall  
511 E. Division Street  
Cadillac, Michigan 49601

[CZServices@hotmail.com](mailto:CZServices@hotmail.com)

231-429-6703

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Wednesday, November 22, 2017

Wexford Joint Planning Commission  
c/o Cherry Grove Township  
4830 E. Hwy M-155  
Cadillac, Michigan 49601

**INVOICE:** November 1, 2017 through November 30, 2017

**For:** Planning and Zoning Services rendered

**Contract Amount Due:** \$1040.00

**Expenses Due:** \$ 81.76 (see attachment)

**TOTAL AMOUNT DUE:** **\$1121.76**

Per our contractual arrangement, all amounts are due and payable not later than the first day of the month following the date of the INVOICE.

Very truly yours,

Robert (Bob) Hall







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CADILLAC  
118 E HARRIS ST  
CADILLAC  
MI  
49601-9998  
2514200649  
11/08/2017 (800)275-8777 1:23 PM

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Product Description	Sale Qty	Final Price
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First-Class	1	\$1.61
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Mail

Large Envelope  
(Domestic)  
(MANTON, MI 49663)  
(Weight:0 Lb 3.70 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

First-Class	1	\$1.61
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Mail

Large Envelope  
(Domestic)  
(MESICK, MI 49668)  
(Weight:0 Lb 3.70 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

First-Class	1	\$1.61
-------------	---	--------

Mail

Large Envelope  
(Domestic)  
(CADILLAC, MI 49601)  
(Weight:0 Lb 3.70 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

First-Class	1	\$1.61
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Mail

Large Envelope  
(Domestic)  
(MESICK, MI 49668)  
(Weight:0 Lb 3.70 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

First-Class	1	\$1.61
-------------	---	--------

Mail

Large Envelope  
(Domestic)  
(MANTON, MI 49663)  
(Weight:0 Lb 3.70 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

First-Class	1	\$2.24
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Mail

Large Envelope  
(Domestic)  
(BUCKLEY, MI 49620)  
(Weight:0 Lb 6.30 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

First-Class	1	\$2.24
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Mail

Large Envelope  
(Domestic)  
(MESICK, MI 49668)  
(Weight:0 Lb 6.30 Oz)  
(Estimated Delivery Date)  
(Friday 11/10/2017)

Total	\$12.53
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Credit Card Remitd	\$12.53
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(Card Name:MasterCard)  
(Account #:XXXXXXXXXX5160)  
(Approval #:022307)  
(Transaction #:159)

CADILLAC  
118 E HARRIS ST  
CADILLAC  
MI

49601-9998  
2514200649  
(800)275-8777 1:20 PM

11/17/2017

Product Description	Sale Qty	Final Price
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First-Class Mail	1	\$1.82
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Large Envelope  
(Domestic)  
(MESICK, MI 49668)  
(Weight:0 Lb 4.60 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class Mail	1	\$2.03
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Large Envelope  
(Domestic)  
(BUCKLEY, MI 49620)  
(Weight:0 Lb 5.50 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class Mail	1	\$1.82
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Large Envelope  
(Domestic)  
(HARRIETTA, MI 49638)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class Mail	1	\$1.82
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Large Envelope  
(Domestic)  
(HARRIETTA, MI 49638)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class Mail	1	\$1.82
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Large Envelope  
(Domestic)  
(HARRIETTA, MI 49638)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class Mail	1	\$1.82
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Large Envelope  
(Domestic)  
(MESICK, MI 49668)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class Mail	1	\$1.82
------------------	---	--------

Large Envelope  
(Domestic)  
(MESICK, MI 49668)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class 1 \$1.82

Mail

Large Envelope

(Domestic)  
(MANTON, MI 49663)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class 1 \$1.82

Mail

Large Envelope

(Domestic)  
(CADILLAC, MI 49601)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class 1 \$1.82

Mail

Large Envelope

(Domestic)  
(CADILLAC, MI 49601)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

First-Class 1 \$1.82

Mail

Large Envelope

(Domestic)  
(MANTON, MI 49663)  
(Weight:0 Lb 4.80 Oz)  
(Estimated Delivery Date)  
(Monday 11/20/2017)

US Flag Coil/1 1 \$49.00

00

(Unit Price:\$49.00)

Total \$69.23

Debit Card Remit'd \$69.23

(Card Name:Debit Card)  
(Account #:XXXXXXXXXX5160)  
(Approval #:  
(Transaction #:448)  
(Receipt #:013253)  
(Debit Card Purchase:\$69.23)  
(Cash Back:\$0.00)

\*\*\*\*\*  
BRIGHTEN SOMEONE'S MAILBOX. Greeting  
cards available for purchase at select  
Post Offices.  
\*\*\*\*\*

Order stamps at [usps.com/shop](https://usps.com/shop) or call

# Receipt

Allegra Marketing Print Mail  
1215 North Mitchell  
Cadillac MI 49601  
231-775-2732

Friday, November 17, 2017 12:43 PM

DESCRIPTION	QTY	PRICE
M. Doc Copy	1	3.00

Subtotal	3.00
Tax: Exempt	0.00
Total	3.00
Tendered Cash	3.00
Change	0.00

**Joint Wexford Planning Commission**

c/o Cherry Grove Township  
4830 E-M-55  
Cadillac, Michigan 49601-0037

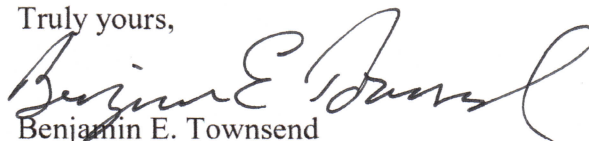
November 22, 2017

To Whom it may concern:

I, Benjamin E. Townsend, Assistant Zoning Administrator, during the month of November, 2017, did work 48 hours for \$576. Also, I had a total of 60 miles at the IRS rate of \$.535 for \$32.10.

Total from Contractual work for November, 2017 equals \$608.10.

Truly yours,

A handwritten signature in black ink, appearing to read "Benjamin E. Townsend", written in a cursive style.

Benjamin E. Townsend



**Joint Wexford Planning Commission**

c/o Cherry Grove Township  
4830 E-M-55  
Cadillac, Michigan 49601-0037

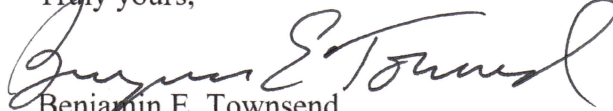
November 22, 2017

To Whom it may concern:

I, Benjamin E. Townsend, Assistant Zoning Administrator, during the month of November, 2017, attended a Solar Seminar in Traverse City related to Zoning solar domestic and industrial sites in Michigan.

Reimbursement for the Seminar was \$55, mileage was 50 at \$.535 (\$26.75) for a total of \$81.75.

Truly yours,



Benjamin E. Townsend

## ANR Events Management System

ANR Event Services  
Michigan State University  
446 West Circle Dr., Room 11  
East Lansing, MI 48824  
Ph. (517) 353-3175  
email: [events@anr.msu.edu](mailto:events@anr.msu.edu)

Receipt Number: 2834211

MSU Online

Current Date: 11/01/2017

Name: Benjamin Townsend  
Address: 201 N Clark St  
City: Mesick  
Zip Code/Postal Code: 49668  
e-mail: [Lmstily@acegroup.cc](mailto:Lmstily@acegroup.cc)

Description	Amount	Tax
<i>Permit &amp; Zoning Fee</i> <i>State of Michigan</i>	\$55.00	
Fkey: 115466		
<b>Total</b>	<b>\$55.00</b>	

Payments Received	Amount
MSU CC Payment	\$55.00
MasterCard XXXXXXXXXXXX1641	
Authorization # 001433	
<b>Total</b>	<b>\$55.00</b>

This payment will appear on your statement as Michigan State University