

Wexford Joint Planning Commission

c/o Cherry Grove Township
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 Cadillac, Michigan 49601

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Proposed Minutes

Time, date: 6:30 pm, Monday, August 28, 2107

Meeting location: Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

A. Call to Order

David Schroeder, Chair, called the meeting to order 6:30pm.
The Pledge of Allegiance.

Roll Call: Members Present: Ronald Bates; Marty Dahlstrom; Gary Emery; Richard Harvey; Beverly Monroe, Secretary; Paul Osborne, Vice Chair; Thelma Paul; David Schroeder, Erica Szegda, Deputy Secretary; Donna Taylor, Treasurer; and Sharon Zakrajsek.

Members Absent: none

Others present: Bob Hall, Planning/Zoning Administrator; Ben Townsend, Assistant Zoning Administrator; Marli Wendel, Recording Secretary;

SHOULD ADD OTHER ATTENDEES HERE

B. Matters pertaining to citizens present at the meeting, in the following order:

1. Site Plan Review- Mesick Mold

Contractor Cole Inc.

A. Staff Presentation- Bob Hall, for a small expansion of the building to be used for office area. Will be a Class A extension, less than 50% of standing building.

B. Applicant Presentation- Applied 5 weeks ago so to get started before the weather gets bad. Would like to have it done quicker by just having Bob Hall approve because it is just an extension. Dave said the Commission will take it under consideration. Some Discussion from commission. Motion by Erica and second by Marty to approve the site plan per staff recommendations. Motion had roll call vote and Passed.

2. Persons requested by the Commission to attend the meeting.

A. Chris Groble, applicant for Planning Commission Consultant and introduced himself with short bio and worked with Mr. Schindler from MSU. Bob Hall added that he has worked with him in the past.

3. Other public participation for items on this agenda.

C. Housekeeping business.

1. Consent Business.

- a. Approval of July 24 Minutes. Attachment to be added with all of the special points. Moved by Richard and 2nd by Thelma to approve the proposed minutes, with corrections and attachment to be added. Motion passed.
- b. Approval of Commission's expense report and payment of the bills that were handed out previous to meeting. Add Staples bill to be added to this month. Moved by Marty and 2nd by Bev to approve bills as presented with a total of \$4,732.53. Motion passed.

2. Treasurer's budget report – Donna Taylor gave out to everyone a copy of the 2016/17 budget to be used for the 2018 budget. Need to move some money that will fall short for this year. Income has been added by two permits and township payments. Discussion on amending the budget for this year. There is a \$14,000 difference from original \$50,000 budget. Motion by Richard and 2nd by Paul to approve the treasure's report as submitted. Motion passed.

3. Planning and Zoning staff report – Mr. Robert Hall
Working on anticipated income to the budget and get with Donna on working on the amending the budget. More permit activity and granting variances. Discussion on ZBA on variances and what the ordinance says and then the Commission will get involved. More training needed.

D. Unfinished business and reports. (Items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).

1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month. Bob Hall put a stop work order to the corner of 55 and 37 because the mud bowl was moved into residential zoning after it was approved in commercial area. They have to have a special permit for the mud bowl with all of their documentation before the Commission before any vote is done. Paul asked the question if they have approval from County Road Commission to use 1 1/2 Road. Other Discussion on the ordinance and Bob mentioned that with vague rules in ordinance things can be left up to our discretion.
2. Review of first draft of amendments to the Wexford Joint Master Plan (a.k.a. Wexford County Comprehensive Plan) [postponed until such time as a planner of record is retained].

Wexford Joint Planning Commission

[_date_] minutes

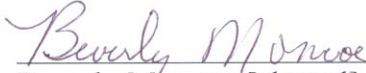
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3. Discussion on starting of a draft of the Omnibus amendment to the Wexford Joint Zoning Ordinance or postpone: [postponed until such time as a planner of record is retained]
 4. Review planning proposals and schedule dates / times for candidate interviews before the Commission and / or a committee of the Commission. The Board will make the decision and Dave will sent out an email to all Commission and ask for dates and schedule interviews.
- E. New business (other business and communications).
1. Discussion regarding Planner of Record interviews
 2. Discussion regarding 2017-2018 fiscal budget for the Planning Commission- Will be worked on before next meeting.
Question from Thelma on bee hives on property and who to call. Bob said that is the Dept. of Agriculture. Thelma also mentioned about blight. Bob has sent out letters about blight and suggests that we put it on the agenda for discussion.
- F. Public participation for items not on this agenda: Mike Mix introduced himself and stated that fees are too high. He mentioned a Workshop in Cadillac and noticed that no one from the zoning commission (WJPC) attended.
- G. Adjournment.
Moved by Paul and second by Richard to adjourn meeting at 7:42 pm. Motion passed.

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Prepared by Marli Wendel, recording secretary, for Secretary Beverly Monroe.

Respectfully submitted:



Beverly Monroe, [elected] Secretary