

WEXFORD JOINT PLANNING COMMISSION

4830 E. M-55 Cadillac, Michigan 49601-9332

Phone: 231-775-1138x6 Fax: 231-775-0037 Attn: **ZONING** planningandzoning@wexfordjpc.org

Municipality: (please check one)

- Antioch Twp. Boon Twp. Cherry Grove Twp. Greenwood Twp. Hanover Twp.
- Liberty Twp. Selma Twp. Slagle Twp. South Branch Twp. Springville Twp. Wexford Twp.

APPLICATION FOR LAND USE PERMIT [page 1 of 2]

[WARNING: THIS FORM IS NOT A LAND USE PERMIT]

Property Owner: _____ **Phone:** (____) - _____ - _____
Last Name First Name

Owner Address: _____
Street # or P.O. Box City State Zip

Project Address: _____
Street # City State Zip

PARCEL ID # _____ - _____ - _____ **Are property lines and building site staked?** **YES** **NO**

Email: _____ **[circle one]**

IF USING A CONTRACTOR PLEASE COMPLETE THIS SECTION

Contractor Information: _____ / _____
[Company Name] [Individual Name]

Contractor Address: _____
Street # or P.O. Box City State Zip

Contractor Phone: (____) - _____ - _____

SITE PLAN: *All applications must be accompanied by a (legible) site plan drawn to scale on a separate sheet of paper that demonstrates the lot size, location and size of all improvements (existing and proposed) with setbacks from the property lines showing roadways and any known easements and in accordance with all other site plan requirements of the Wexford Joint Zoning Ordinance. The Zoning Administrator may require that a registered survey accompany this application in order to insure compliance with any provision of the Wexford Joint Zoning Ordinance.*

PROJECT DESCRIPTION (check all that apply)

- ____ Residential / Dwelling ____ New Comm. Construction ____ Deck
- ____ Residential Addition ____ Comm. Addition ____ Change of Use
- ____ Residential Accessory Bldg. ____ Comm. Accessory Bldg. ____ Other

If **'other'**, please describe: _____

Please describe (**in detail**) the proposed **'use'** of the building, structure and/or land as applicable: **[do not leave blank]**

Will this building and / or use be devoted 100% for Agricultural purposes? **YES** **No**

Parcel # office use only

APPLICATION FOR LAND USE PERMIT [PAGE 2 OF 2]

AFFIDAVIT: I agree the statements and representations made herein and attached to this application are true and if found not to be true, any zoning (Land Use) permit that may be issued may be void. Further, I agree to comply with any conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the Wexford Joint Zoning Ordinance will be complied with. Further, I agree to notify the Planning and Zoning Administrator for the Wexford Joint Planning Commission for inspection before the start of construction and when locations of proposed uses are marked on the ground. **Further, I agree to give permission for officials of the Wexford Joint Planning Commission, the County, and the State of Michigan to enter the property subject to this permit application for purposes of inspection.** Finally, I understand this is a [Land Use Permit] application, (not a permit), and that a Land Use Permit, if issued, conveys only land use rights and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Signed: _____ Date: _____

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Do Not Write Below This Line – For Administrative Use Only

Assigned Land Use Permit # _____

Date Application Received: ___/___/_____ Date of Land Use Permit Action: ___/___/_____

Fee: \$ _____ How Paid: Cash Check # _____ Receipt # _____

Minimum Requirements for a Site Plan [Residential / Residential Accessory Use]

- Show length of all parcel lines
- Show all known easements
- Show sizes of all existing and proposed structures
- Show setbacks to all existing and proposed structures from all property lines
- Show distances from all existing and proposed structures to all bodies of water (lake, river or stream)
- Show elevations of buildings / structures as appropriate to demonstrate compliance with maximum height requirements