

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collfax no zoning	Cedar Creek zoned
Slagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

# Wexford Joint Planning Commission

c/o Cherry Grove Township  
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## Agenda

**Time, date:** 6:30pm, Monday, January 23, 2017

**Meeting location:** Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

- A. Call to order, roll call, and Pledge of Allegiance.
- B. Matters pertaining to citizens present at the meeting, in the following order:
  1. Advertised Public Hearings. The Chair will declare such a public hearing open and state its purpose. The petitioner, or proponent of the action advertised will be heard first.
    - a. None
  2. Persons requested by the Commission to attend the meeting.
    - a. **Sarah Lucas**, AICP, Regional Planning Department Manager, Networks Northwest.
  3. Other public participation for items on this agenda.<sup>1</sup>
- C. Housekeeping business.
  1. Consent Business.<sup>2</sup>
    - a. Approval of December 19, 2016 Minutes
    - b. Approval of Commission's expense report (pay the bills).
  2. Treasurer's budget report – **Donna Taylor**

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<sup>1</sup>Public comment is at the beginning of the meeting so the Commission can hear concerns and questions before acting on an issue. Those making public comment are expected to be familiar with the issue and have prepared comments ahead of time. To help the public in preparing for the meeting, any written material shall be made available without cost for members of the public asking for a copy prior to the meeting. The Chair may limit the amount of time allowed for each person wishing to make public comment at a Commission meeting. The Chair may ask members of the audience to caucus with others sharing similar positions so they may select a single spokesperson. If a single spokesperson is selected, that individual shall be able to make public comment at the Commission meeting without time limit or an extended time limit. After this point in the agenda public comment is normally not allowed; however, sometimes the Commission may direct questions to members of the public.

<sup>2</sup>Certain items of business before the Commission are routine matters where no discussion normally occurs or is expected to occur and a consensus for adoption normally occurs or is expected to occur. First, any Consent Item can be removed by request of a member. It is automatically removed if discussed during Public Participation. Second, a motion to adopt the Consent Items can be made, in effect adopting all agenda items still included as Consent Items.

3. Planning and Zoning Report – **Robert Hall**
  4. Chair to certify/sign two copies of the zoning ordinance and two copies of the official zoning map; and act to place one on file with the Joint Planning Office and one on file with the Wexford County Clerk.
  5. Elect officers (chair, vice chair, secretary, deputy secretary, treasurer) for this calendar year.
  6. Review bylaws.
- D. Unfinished business and reports (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).
1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month.
  2. Nomination for Joint Zoning Board of Appeals
    - a. **One alternate:** (no more than one from a township, not a township employee or elected official, resident of a participating township not a village **Must be a resident of one of the participating townships, not in a village, and not from a township where there is already a ZBA member: Cherry Grove, Liberty, Wexford, Selma, Antioch Townships**).
    - b. Action to send the nomination as recommendations to the respective participating municipality for appointment.
  3. Discussion, draft, of annual report and annual meeting (Feb. 27, 2017).
    - a. Report of activities for September 2016 to December 31, 2016
    - b. Intended activities for the coming year.
    - c. Proposed budget for July 1 2017 to June 31, 2018 (must be done by Feb. 1, 2017)
  4. Review of first draft of amendments to the Wexford Joint Master Plan (a.k.a. Wexford County Comprehensive Plan) or postpone.
  5. Discussion on starting of a draft of the Omnibus amendment to the Wexford Joint Zoning Ordinance or postpone..
  6. Selection of a Planner of Record. Discussion, Start a Quality Based Selection (QBS) process or postpone.
- E. New business (other business and communications).
1. Training Opportunities
    - a. Form Based Code: Feb. 23, 2017, 6pm, in Traverse City (flyer attached)
    - b. Medical Marihuana local government regulation via zoning. Feb. 21, 2017, 6pm, in Traverse City and 10 other locations and dates around the state: [http://msue.anr.msu.edu/events/re\\_1](http://msue.anr.msu.edu/events/re_1)

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- c. Citizen Planner webinars third Thursday of February (rural placemaking), April (park and recreation plans), June (new economy), August (real estate law for planning commissioners), October (shared economy), and December (court and legislature recap) from 6:30-7:30 p.m.:  
[http://msue.anr.msu.edu/events/2017\\_master\\_citizen\\_planner\\_webinar\\_series](http://msue.anr.msu.edu/events/2017_master_citizen_planner_webinar_series)
  - 2. Other.
- F. Public participation for items not on this agenda.<sup>3</sup>
- G. Adjournment.

[January 17, 2017 (9:39am); C:\Users\Kurt\Documents\wp\OtherCounty\Wexford\WexfordJointPln\Meetings-Planning\AGENDA 20170123.wpd]

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<sup>3</sup>See footnote number 1. This public comment is to bring up items not on the agenda, and thus at the end of the meeting.