

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collfax no zoning	Cedar Creek zoned
Stagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

# Wexford Joint Planning Commission

c/o Cherry Grove Township  
 4830 E. M-55  
 Cadillac, Michigan 49601  
 (231)775-1138

## Agenda

**Time, date:** 6pm, Monday September 26, 2016

**Meeting location:** Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

- A. Call to order, roll call, and Pledge of Allegiance.
  1. Members introduction of each other: Name, township representing, and brief bio.
- B. Matters pertaining to citizens present at the meeting, in the following order:
  1. Advertised Public Hearings. The Chair will declare such a public hearing open and state its purpose. The petitioner, or proponent of the action advertised will be heard first.
    - a. None.
  2. Persons requested by the Commission to attend the meeting.
    - a. None.
  3. Other public participation for items on this agenda.<sup>1</sup>
- C. Housekeeping business.
  1. Consent Business.<sup>2</sup>
    - a. None
  2. Election of officers.
    - a. Chair
    - b. Vice Chair
    - c. Secretary

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<sup>1</sup>Public comment is at the beginning of the meeting so the Commission can hear concerns and questions before acting on an issue. Those making public comment are expected to be familiar with the issue and have prepared comments ahead of time. To help the public in preparing for the meeting, any written material shall be made available without cost for members of the public asking for a copy prior to the meeting. The Chair may limit the amount of time allowed for each person wishing to make public comment at a Commission meeting. The Chair may ask members of the audience to caucus with others sharing similar positions so they may select a single spokesperson. If a single spokesperson is selected, that individual shall be able to make public comment at the Commission meeting without time limit or an extended time limit. After this point in the agenda public comment is normally not allowed; however, sometimes the Commission may direct questions to members of the public.

<sup>2</sup>Certain items of business before the Commission are routine matters where no discussion normally occurs or is expected to occur and a consensus for adoption normally occurs or is expected to occur. First, any Consent Item can be removed by request of a member. It is automatically removed if discussed during Public Participation. Second, a motion to adopt the Consent Items can be made, in effect adopting all agenda items still included as Consent Items.

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- d. Deputy Secretary
- e. Treasurer
- D. Unfinished business and reports (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).
  - 1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month.
  - 2. Other
- E. New business (other business and communications).
  - 1. Any questions, discussion about the Wexford Joint Planning Commission Ordinance and Agreement.
  - 2. Review and possible action on the Wexford Joint Commission Bylaws. (Includes setting rules for per diem and travel, regular meeting dates, . . . )
  - 3. Members sign the code of conduct/oath of office.
  - 4. Action to adopt a fiscal year 2016-2017 (ending June 30, 2017) budget.
  - 5. Action to appoint an Attorney for the Joint Planning Commission.
  - 6. Discussion about Recording Secretary.
  - 7. Discussion and possible action to hire, or appoint staff: a “Planner” (zoning administrator) for the Joint Planning Commission.
  - 8. Action to become members of the Michigan Association of Planning.
  - 9. Action to confirm the *Wexford County comprehensive Plan* of 2003 and the accompanying *Fact Book for the Development of Wexford County Plan* of 2002 is the Master Plan for the Wexford Joint Planning Commission pursuant to section 13.b. of the Wexford Joint Planning Commission Ordinance and Agreement.
  - 10. Discussion on work plan and strategy for creation and adoption of a zoning ordinance (goal to be done by Nov. 15, 2016, adopted by Dec. 31, 2016, (not at all realistic) see section 13.a. of Ordinance and Agreement).
    - a. Which template to start from (1) Cedar Creek/Harrietta Village [recommended], (2) Wexford County [not recommended], (3) other
    - b. How to proceed to review the ordinance (committee, work sessions by the whole Joint Planning Commission, other)
- F. Public participation for items not on this agenda.<sup>3</sup>
- G. Adjournment.

[September 21, 2016 (1:46pm); C:\Users\Kurt\Documents\wp\OtherCounty\Wexford\WexfordJointPln\AGENDA 201609xx.wpd]

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<sup>3</sup> See footnote number 1. This public comment is to bring up items not on the agenda, and thus at the end of the meeting.