

Wexford Joint Planning Commission

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 Cadillac, Michigan 49601
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DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, December 28, 2020

Meeting location: Zoom Virtual Conference Room Provided by River Bridge Technology, Inc

Details: <https://us02web.zoom.us/j/4220001116> or dial in 312.626.6799 ID#4220001116#

A. Call to Order, Pledge of Allegiance, Roll Call @ 6:30pm

Members Present:

Paul **Osborne**, Vice Chairman (Antioch)
 Bev **Monroe**, Secretary (Liberty)
 Richard **Harvey** (Boon)
 Marty **Dahlstrom** (Cherry Grove)
 Shelly **Bigelow** (Greenwood)
 Kim Manuel (Hanover)

Members Absent:

Cliff **Redes** (Selma)
 Ronald **Bates** (Slagle)
 Donna **Taylor** (Treasurer) (South Branch)
 Clyde **Kastl** (Springville)
 Dave **Williams** (Wexford)

Others Present:

Robert Hall, Zoning & Planning Administrator
 Ben Townsend, Assistant Zoning Administrator
 Heather O'Connor, Recording Secretary

B. Matters pertaining to citizens present at the meeting, in the following order:

None

C. Public Comment – Chair recognized zero members of the public present with no public comments offered.

D. Housekeeping business.

1. Consent Business.

a. Approval of November 16th, 2020 Minutes - Motion to approve Meeting Minutes as corrected (Section D 1 – Storm Water runoff was in the Staff Report, yet not present in Site Plan, discussion was the Applicant Engineers would provide a paragraph inclusive of all storm water is to be contained within the property) made by Marty Dahlstrom seconded by Shelly Bigelow and approved unanimously.

b. Approval of November 23, 2020 Special Meeting Minutes - Motion to approve Meeting Minutes as presented made by Richard Harvey seconded by Shelly Bigelow & approved unanimously.

c. Approval of Commission's expense report (pay the bills) - Motion to pay bills totaling **\$13863.32** made by Marty Dahlstrom seconded by Richard Harvey and approved unanimously. See the following: ([122020-bills-support_docs20201223_08141737](#))

2. Treasurer's budget report – **Donna Taylor** – Absent - Report includes Language Review; Court Appeal re: mud bog; Insurance.

3. Planning and Zoning Report – **Robert Hall** ([See 122020-staffreport](#)) – Mr. Hall presented data pertaining to a Senate Bill allowing for in person meetings. For the time being – January & February – meetings must also be available virtually for members of the public. This will affect the February Annual Meeting and we should advertise the meeting noting the virtual platform, allowing for advance notice for public participation. Work on the Accessory Building Language is progressing.

Discussion ensued regarding the zoning language for permitted use – (NOT SPECIAL USE) to allow for approvals that would possibly lessen the need for Special Meetings. Specific waivers have been issued yet may not have been mentioned in the Staff Report as being non-pertinent. It was requested that those points may need or could be added to the Staff Report, just to provide the provision of that waiver.

About blight, if there were to be a new ordinance, ZONING DOES NOT GO BACK IN TIME. Must be related to health, safety and welfare. It is a concern that Hanover takes seriously, Kim Manuel is willing to continue the conversation to “raise the bar”. New Prosecutor was on Commission Zoning so he should be aware of Zoning (Cory Wiggins).

E. **Unfinished Business and reports** (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).

1. Master Plan (zoning plan) Survey in progress – all elected board members of townships were mailed a survey with a self-addressed stamped envelope. Less than half have been returned. Please remind respective board members to return the survey. The Planner is looking to complete the language portion, currently in progress, within this fiscal year. Our current plan does not currently include the statutory requirements i.e. Transportation

F. **New Business** (other business and communications).

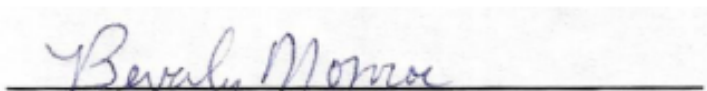
1. Proposed Budget ([See proposed 2021-2022 BUDGET](#)) – should be ready for February Meeting

G. **Public Comment** – No public comments offered.

H. **Adjournment** – Motion to adjourn by Marty Dahlstrom seconded by Shelly Bigelow approved unanimously and adjourned at 7:16pm

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary

Respectfully submitted:


Beverly Monroe, (elected) Secretary