

## Wexford Joint Planning Commission

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### DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, November 23, 2020

Meeting location: Zoom Virtual Conference Room Provided by River Bridge Technology, Inc

Details: <https://us02web.zoom.us/j/4220001116> or dial in 312.626.6799 ID#4220001116#

#### A. Call to Order, Pledge of Allegiance, Roll Call @ 6:30pm

##### Members Present:

Paul **Osborne**, Vice Chairman (Antioch)  
 Bev **Monroe** (Secretary) (Liberty)  
 Richard **Harvey** (Boon)  
 Marty **Dahlstrom** (Cherry Grove)  
 Shelly **Bigelow** (Greenwood)  
 Cliff **Redes** (Selma)  
 Ronald **Bates** (Slagle)

##### Members Absent:

Vacant, Chairman (Hanover)  
 Donna **Taylor** (Treasurer) (South Branch)  
 Clyde **Kastl** (Springville)  
 Dave **Williams** (Wexford)

*Others Present:* Robert Hall, Zoning & Planning Administrator  
 Heather O'Connor, Recording Secretary

#### B. Matters pertaining to citizens present at the meeting, in the following order:

Site Plan Review - CTDA Properties - Cadillac Culvert

1. WJPC Staff presentation (See [2210-25-2401-spr-staff\\_report](#))

Mr. Hall presented the Staff Report recommending approval of the Site Plan as presented with the provision that any additional lighting should comply with the ordinance requirements in place at the time of application.

2. CTDA Properties - Cadillac Culvert Presentation

Mr. Thomas & Mr. Aldridge thanked the commission for taking this Special Meeting and noted the importance of moving forward for the expansion of the existing building to meet demands for next season due to increased production.

C. **Public Comment** – Chair recognized zero members of the public present with no public comments offered.

D. **New Business** (other business and communications).

1. WJPC Site Plan Review

Mr. Hall reiterated that everything about this project complies with the current ordinances to expand existing structures up to fifty percent (50%). This project is well within that scope. Mr. Hall would like the WJPC to revisit language that would allow for approval of this type of project at the Zoning Administrator office level within guidelines determined by the WJPC. A motion to accept the site plan as presented was offered by Marty Dahlstrom, seconded by Shelly Bigelow.

Discussion regarding the motion was the lack of storm water run-off inclusion in the Staff Report. Richard Harvey offered an amendment to the motion that the applicant meet with and consult local agencies to have a written storm water runoff plan in place within the next year. The amendment was seconded by Beverly Monroe and passed unanimously.

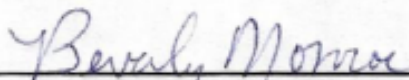
The motion, as amended, was passed unanimously.

E. **Public Comment** – The Vice Chair thanked the applicants for being present as well as the WJPC members for being in attendance for a quorum.

F. **Adjournment** – Motion to adjourn by Marty Dahlstrom seconded by Shelly Bigelow approved unanimously and adjourned at 7:08pm

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary

Respectfully submitted:

  
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Beverly Monroe, (elected) Secretary