



Wexford Joint Planning Commission

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NOVEMBER 2021 STAFF REPORT

Planning and Zoning

The Risk Reduction Grant Program (RRGP) application was mailed to the MPP (Michigan Par Plan) on November 17th. We are requesting the maximum award amount of \$1200 (one thousand and two hundred) dollars. The total estimated cost for the 5-hour, two-part training, is \$2900 (two thousand and nine hundred) dollars.

Part-1 will consist of a 3-hour training session focusing on the legal basis for administrative planning and zoning decisions including site plan, special use, and zoning administrator decisions. **Part-1** will be presented by Attorney Catherin Kaufman of Bauckham, Sparks, Thall, Seeber & Kaufman, P.C.

Part-2 will consist of 2, 1-hour training sessions using practical examples and exercises in decision making. **Part-2** will be presented by the planner of record for the WJPC, Dr. Chris Grobbel of Grobbel Environmental & Planning Associates.

In any circumstance, staff will be proposing a training budget that will support this 'proposed' event in the 2021-2022 fiscal year. ***The WJPC has two options for the Part-1 training; 1. Scheduling a special meeting for a week-night (preferably a 5:30-8:30), or - 2. Scheduling a special Saturday morning meeting from 9 until noon.*** Part-2 training will be incorporated into 2 consecutive regular meeting agendas. Currently, staff is looking at an April to June timeframe.

BUDGET

A 'draft' budget should be sent out to WJPC members prior to the December 27th meeting for your consideration. One item of consideration will be pay for staff. It's been a couple of years since any adjustments or requests have been made. This is supposed to be discussed each June but under the circumstances, now seems more appropriate. The ZA currently receives a salary of \$1125 per month and \$15.00 per hour for additional time. The Assistant ZA currently receives \$13.00 per hour.

Land Use Permit Activity

Permit #	Parcel #	Applicant Information	Use Type	ZONE	TWP	Zoning Comments
LUP155	2210-16-1205-01	Fleishfresser, Anthony	RA	RR	SEL	Ag. Building
LUP156	2110-SDP-02	Tuttle, Don - Orshal Const.	ND	R2	CHE	New Dwelling
LUP157	2110-CJ-19	John, Craig	RA	R1	CHE	Accessory Building
LUP158	2210-SOS-02	Lattimer, Jessica - Gurden Builders	RA	R1	SEL	Accessory Building
LUP159	2110-13-4401	Draper, Dennis and Julie - CBS Solar	OTHER	RR	CHE	Solar Array
LUP160	2110-BB11335	Skotanis, Bill - Hartman Architects	RA	R2-C	CHE	2nd Story over existing
ZBA-2021-02	2110-BB11335	Skotanis, Bill - Hartman Architects	RA	R2-C	CHE	Waterfront Setback Variance
LUP161	2110-BB55801	Nichols, Roy	ND	R1	CHE	New Dwelling
LUP162	2410-10-1202	Bussell, Jim - Parcell Const.	ND	MPR	GRE	New Dwelling
LUP163	2311-16-4302	Fuller, Brooke	ND	RR	ANT	New Dwelling and Accessory
LUP164	2311-36-4103	Smith, Chris	Solar	RR	ANT	Solar Array
LUP165	2211-18-1404	Robidor, David - TS Construction	RAD	RR	BOO	Residential Addition

ND = New Dwelling

RAD = Residential Addition

RA = Residential Accessory

Master Plan

A majority of the participating municipalities have returned the authorization letters regarding the distribution of the Master Plan to the notice group. The planner of record and staff are working on a Future Land Use map for approval by the WJPC to be included.

The planner of record is working on a 'draft' Future Land Use map – your mission:

Think about where 'you' see future development taking place – what type of development, (commercial, residential, mixed use) why will the development take place, why will / should it take place there - how could the WJPC help facilitate that development?

What type of zoning techniques or ordinances could help direct growth where it is desired?

Office / Staff

Currently staff is working on the budget proposal for the 2021-2022 fiscal year. Items that will be taken into consideration are an update of the zoning ordinance, an overdue adjustment to staff compensation, 'possible' replacement of the 5-year-old desktop computer and / or the printer in the office of record --- all resulting in continuing conservative fiscal responsibility.

For your review,



Planning and Zoning Director