

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collax no zoning	Cedar Creek zoned
Slagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

Wexford Joint Planning Commission

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DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, November 18, 2019

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

A. Call to Order@630pm, Pledge of Allegiance, Roll Call

Members Present: Dave Schroeder, Chairman (Hanover)
Beverly Monroe (Secretary) (Liberty)
Shelly Bigelow (Greenwood)
Cliff Redes (Selma)
Marty Dahlstrom (Cherry Grove)
Richard Harvey (Boon)

Members Absent: Paul Osborne, Vice Chairman (Antioch)
Donna Taylor (Treasurer) (South Branch)
Ronald Bates (Slagle)
Clyde Kastl (Springville)
Dave Williams (Wexford)

Others Present: Robert Hall, Zoning & Planning Administrator
Heather O'Connor, Recording Secretary

B. **Matters pertaining to citizens present at the meeting, in the following order:** Chair recognized two (2) members of the public present (see attached Visitor Sign-In)

C. **Public Comment** – Comments offered were:

Mr. Terry Garbrecht (Greenwood) commented on the need to move forward with the Accessory Building Ordinance language

D. Housekeeping Business

1. Consent Business

a. Approval of October 28, 2019 meeting minutes - Motion to approve Meeting Minutes as presented made by Cliff Redes seconded by Marty Dahlstrom and approved unanimously.

b. Approval of Commission's expense report (pay the bills) see ([112019_bills_support_docs](#))
November 2019 Bills - Motion to pay bills totaling \$7,734.71 made by Richard Harvey, seconded by Beverly Monroe and approved unanimously
(noted by Mr. Hall, bills include the renewal subscription for Planning & Zoning Magazine and legal defense fees for the court of appeals case.)

2. **Treasurer's Budget Report** – Donna Taylor (absent) – Chair noted no report to approve per the Treasurer's absence

3. **Planning & Zoning Report – Robert Hall** – See attached file ([112019_staff_report](#)).
Mr. Hall noted there is no pending training, ZBA is quiet and the expiring terms in December are: Cliff Redes, Ronald Bates, Clyde Kastl, Dave **Williams**, Donna Taylor. Please communicate with townships for renewal/replacement of expiring members' terms. The Master Planner, per memo, has ambitious goals for update of the Master Plan.

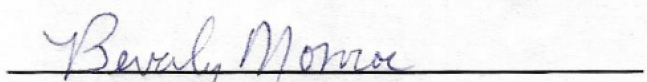
- E. **Unfinished Business** (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office):
 1. **Accessory Building / Structure Language** – Mr Hall reported he is hoping for a public hearing regarding draft language either in January or February and he will have draft language available for the Commission at the December meeting. Motion by Shelly Bigelow, seconded by Richard Harvey, directing the staff to generate draft language in ordinance language format for the December Commission meeting and set a public hearing for either January or February 2020.

- F. **New Business** (other business and communications).
 1. **Planner of Record “memo” regarding Master Plan** - Motion by Shelly Bigelow, seconded by Cliff Redes to officially direct the Planner to start the process for work on the Master Plan per memo dated 05 November 2019 and approved unanimously

- G. **Public Comment** – Mr. Garbrecht mentioned that he had not received a check for the ZBA meeting he attended as an official. Mr Hall will follow-up.

- H. **Adjournment** – Motion to adjourn by Marty Dahlstrom, seconded by Shelly Bigelow, approved unanimously and adjourned at 710pm.

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary
Respectfully submitted:



Beverly Monroe, (elected) Secretary