



Wexford Joint Planning Commission

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Cadillac, Michigan 49601

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231-775-1138 x 6

DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, October 23, 2023

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

A. Call to Order@637pm, Pledge of Allegiance, Roll Call

Members Present: (See Attendance Sheet)

Paul Osborne, Chairman (Antioch)
Randy Brewer, Vice Chairman (Springville)
Beverly Monroe, Secretary (Liberty)
Donna Taylor, Treasurer (South Branch)
Richard Harvey (Boon)
Mike Woodward (Hanover)
Marli Wendel (Slagle)
Lori Wetherell (Selma)

Members Absent: Marty Dahlstrom (Cherry Grove)
Vacant (Wexford)

Others Present: Robert Hall, Zoning Administrator
Ben Townsend, Assistant Zoning Administrator
Heather O'Connor, Recording Secretary

B. Set/Amend/Approve the Agenda: Motion to Amend the Agenda as Add 2ai Committee improve communication with Cherry Grove & Selma & 2 a iii Revisit Bylaws made by Beverly Monroe, supported by Marli Wendel and passed via voice vote. See ([Agenda](#)).

C. Matters pertaining to citizens, in the following order:

1. None

D. Public Comment – The Chair recognized two (2) members of the public present. Comment regarding article in Focus Magazine October where County voted 8-0 against state controlling solar installations effectively taking power away from townships. Second comment wants noted in favor of WJPC as an organization.

E. Housekeeping Business

1. Consent Business

- a. Approval of September 25, 2023 Minutes - Motion to Approve the September 25, 2023 Meeting Minutes as presented made by Donna Taylor supported by Beverly Monroe and passed via voice vote. See ([Proposed Minutes](#))
- b. Approval of Commissions Expense Report (pay the bills for OCTOBER 2023) - Motion to pay October Bills (\$6720.91) made by Richard Harvey, seconded by Marli Wendel passed via voice vote. See ([Bills and Support Docs](#)).

- c. Donna Taylor moved to amend September bills amount from \$4645.97 to \$5303.07 to include Ben Townsend's pay, seconded by Richard Harvey and approved via voice vote.
2. Treasurer's Budget Report – Donna Taylor – Motion to Accept into Record the Treasurer's Budget Report as presented made by Richard Harvey supported by Marli Wendel and passed via voice vote. See ([Bills and Support Docs](#))
3. Planning & Zoning Report – Robert Hall – See ([Staff Report](#)).

Participating Municipality Concern(s):

Cherry Grove Township conducted a public hearing on Wednesday, October 18th, 2023 as required under Section 11 of the Ordinance and Agreement. The WJPC should expect delivery of the findings, recitations, and intent to withdraw very soon. Upon receipt staff will prepare a plan / budget to effectuate the withdrawal should Cherry Grove Township decide to proceed.

Items of interest

- The ZA attended day 1 of the MTA Planning and Zoning Professional Development Retreat in Harbor Springs
- Selma Township Supervisor notified the ZA that they were going to discuss topic of withdrawal at their November 14th, 2023 regular board meeting

F. Unfinished Business & Reports - (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office)

1. Master Plan Approval by Participating Municipalities – Majority received by townships. Master Plan is now lawful, and finalizations are underway (punctuation etc).

Short term Rentals - Discussion regarding amending the ordinance to include short-term rentals. This language in a proposed action by the WJPC would address future requests if approved. Request for draft language for next meeting.

2. Committee Discussions
 - a. Ad-Hoc Committees
 - i. Ad-Hoc Committee formation review – Committee for improved communications with Selma & Cherry Grove (added to agenda). Chair appointed Richard Harvey to Chair Ad Hoc committee for communication with Cherry Grove and Selma townships.
 - ii. Blight/Junk – Advisory to Participating Municipalities – Motion to create Ad Hoc Committee for Blight naming Marli Wendel as Chair made by Marli Wendel, supported by Richard Harvey utilizing the template provided and approved via voice vote. Marli will report back next meeting.
 - iii. Revisit Bylaws (added to agenda) - Mr Harvey discussed the need for a requirement that WJPC member attend respective community meetings

8:29pm - Motion by Randy Brewer, supported by Richard Harvey to extend meeting until 8:45 to finish business and approved via voice vote.

- d. Municipality Outreach
 - i. Rural Readiness Grant Inclusion
 - ii. PM Mini-Joint Meetings – possibly add township reps to WJPC meetings

G. New Business –

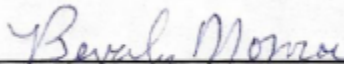
1. MDARD – Rural Readiness Grant: General Discussion – moved to November meeting

H. Public Comment – Mr Fox noted Wexford's need for a WJPC representative – will bring to his next meeting.

I. Adjournment – Motion to adjourn made by Richard Harvey, supported and adjourned at 8:40pm.

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary

Respectfully submitted:



Beverly Monroe, (elected) Secretary