

## Wexford Joint Planning Commission

% Cherry Grove Township 4830 E. M-55

Cadillac, Michigan 49601

(231)775-1138x6

planningandzoning@wexfordjpc.org | [www.wexfordjpc.org](http://www.wexfordjpc.org)

### DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, August 26, 2019

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

#### A. Call to Order@632pm, Pledge of Allegiance, Roll Call

*Members Present:* Dave Schroeder, Chairman (Hanover)  
Beverly Monroe (Secretary) (Liberty)  
Donna Taylor (Treasurer) (South Branch)  
Richard Harvey (Boon)  
Ronald Bates (Slagle)  
Shelly Bigelow (Greenwood)  
Clyde Kastl (Springville)

*Members Absent:* Paul Osborne, Vice Chairman (Antioch)  
Cliff Redes (Selma)  
Marty Dahlstrom (Cherry Grove)  
Dave Williams (Wexford)

*Others Present:* Robert Hall, Zoning & Planning Administrator  
Ben Townsend, Assistant Zoning Administrator  
Heather O'Connor, Recording Secretary

#### B. Matters pertaining to citizens present at the meeting, in the following order:(advertised public hearings, persons requested to attend, other public participation for this agenda)

Chair recognized five (5) members of the public present (see attached Visitor Sign-In)

1. None Scheduled
2. Public Comment – Kathy Adams (Cherry Grove) noted concerns about short-term vacation rentals by owner, also echoed as “carbetbaggers” by Jack Powell

#### C. Housekeeping Business

1. Consent Business
  - a. Approval of July 22, 2019 meeting minutes - Motion to approve Meeting Minutes as presented made by Richard Harvey, seconded by Beverly Monroe and approved unanimously
  - b. Approval of Commission's expense report (pay the bills)
    - (1) August 2019 Bills - Motion to pay bills totaling \$3804.69 noting there were no receipts for July made by Donna Taylor, seconded by Richard Harvey and approved unanimously
2. Treasurer's Budget Report – **Donna Taylor** - Motion to accept the Treasurer's Budget Report noting a future breakout of funds for the mud bog court case, the start of a new fiscal year, and monies/receipts are expected from July made by Richard Harvey, seconded by Beverly Monroe and approved unanimously

Wexford Joint Zoning Planning Commission

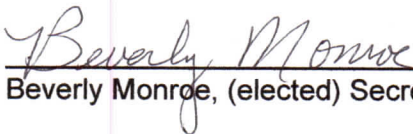
Meeting Minutes

Page 2 of 2

3. Planning & Zoning Report – **Robert Hall** – See attached file (082019\_staff\_report). Working on ordinance language to regulate to some extent short-term vacation rentals specifically, increased noise, trash & parking problems. Training 27Aug by Katherine Kaufman will address short term vacation rentals. Noted as scheduled to attend are: Beverly Monroe, Cliff Redes and Donna Taylor to attend. There are two (2) ZBA cases to be heard 28Aug and for WJPC in September a site plan review and special use permit.
- D. **Unfinished Business** (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office):
  1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month.  
Boon, Greenwood, Slagle – all had meetings regarding ordinance language. Paperwork not yet returned to Mr. Hall. Next meetings for them are: Boon 11Sep, Greenwood 03Sep, Slagle 09Sep.
  2. Master Plan direction / discussion - Mr. Hall requested each member of the WJPC gather three (3) contacts with name, phone, email, physical address for the 28Oct meeting/Public hearing.
- E. **New Business** (other business and communications).
  1. Draft 'proposed' zoning ordinance language regarding:
    - a. Accessory Building locations / sizes  
To be taken up at the November meeting
- F. **Public comment** – The Chair shared an email received from Mr & Mrs Howard, noting the positive experience they encountered at the Cherry Grove Office. (see attached). Jack Powell noted the types of communication for meetings should be expanded beyond the newspaper.
- G. **Adjournment** – Motion to adjourn by Donna Taylor, seconded by Richard Harvey, approved unanimously and adjourned at 7:45pm.

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary

Respectfully submitted:

  
Beverly Monroe, (elected) Secretary