

## Wexford Joint Planning Commission

% Cherry Grove Township  
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## Proposed Minutes

**Time, date:** 6:30 pm, Monday, July 23, 2018

**Meeting location:** Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

### A. Call to Order, Roll Call

Dave Schroeder, Chair opened the meeting at 6:30 pm

Members Present: Dave Schroeder, Chair, Paul Osbourne, vice-chair; Bev Monroe, secretary; Thelma Paul; Ron Bates; Richard Harvey; Donna Taylor, Treasurer; Cliff Redes, Marty Dahlstrom

Members Absent: Dave Williams, Erica Szegda

Others present: Bob Hall, Planning/Zoning Administrator; Marli Wendel, Recording Secretary. Two people from the public in attendance.

### B. Matters pertaining to citizens present at the meeting, in the following order:

1. Other public participation for items on this agenda. None

### C. Housekeeping business

#### 1. Consent Business

a. Approval of June 25, 2018 meeting minutes: Motion by Paul and second by Richard to approve the minutes as corrected. Motion passed.

b. Approval of Commission's expense report (pay the bills)

Donna presented the bills with total of \$3997.43. Bob will no longer pay for stamps and will be charged to the Commission. Motion by Paul and second by Cliff to pay the bills. Motion passed.

2. Treasurer's Budget Report-Donna Taylor: Change of date on report. Budget is in good shape for this fiscal year. Note that there is surplus in the budget for the Consultant Planner \$827.04. Unspent budget funds from the 2017-18 will be forwarded to the 2018-19 budget. Donna and Bob will have the 2018-19 adjusted with the surpluses. Motion by Marty and second by Bev to approve the treasurer's report. Motion passed.

3. Planning and Zoning Report- Bob Hall, Action items, emails with Planner and deducted around \$2000 and made a recommendation to approve the Planner of Record of Master

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Plan. Four sessions, meetings to be scheduled. Motion by Richard and second by Ron to authorize proposal for the Master Plan and meetings. Motion passed.

Bob will like to pursue a grant opportunity for items that will need for in the near future and we have it in the budget for match money. Motion by Richard and second by Paul to pursue the grant opportunity. Motion passed.

Permit volume is ahead six weeks from last year. In office and making site inspections. Letter went out to Boon and Greenwood townships to answer their questions. Ben and Bob registered to for a day seminar next month. List of permits that were issued is on the back of the written report.

### D. Unfinished business and reports

1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month.

Richard received Ben's letter at Boon Township meeting and read it.

2. Review proposal from Planner of Record regarding Master Plan and visioning sessions (above)

### E. New business (other business and communications).

1. Review Bylaws

Richard reviewed p. 6 of 30, C 1A, discussion about voting and it will stay as is.

Bev on p. 11 of 30, adoption of a motion would need a quorum, adoption of a plan is the membership. Discussion. p. 4 about to member of commission with attendance. Erica would like to resign and will stay until a new rep is found.

Bev p. 14, about attendance of public. Discussion.

Paul question on p. 13 and was amended to email.

Bev. p. 18 millage in effect and spelling correction should say mileage in three areas.

Richard p. 13 01, minutes will be sent to members. They are not sent minutes but put in the website. Paul mentioned M, agenda as well. Both read the same. Bev to change word to be posted instead of sent. Eliminate, sending to the members of the commission, and available

Richard, p. 19 zoning responsibilities. Questions and discussion. No change needed.

Bev p. 19 hearing should Open Meeting act be added. No not necessary.

Richard, p. 23, #18 follow letter, Bob discussed that it is check list. Discussion

Richard p. 27, D, questions on subdivision, Bob said they are in zoning ordinance.

Richard p. 29, #12 end of par, question on gifts. No if under \$50.

Paul, p. 6 D2, gifts are \$10 per person per gift

Bob and Ben will take these notes and make changes to by-laws and bring them to the commission for approval next meeting.

### F. Public participation for items not on this agenda. None

Bob presented a speaker, Gordon Belt and speaking on zoning conditioning. Project is Selma Township for 30 acres in Jan. Rezone property with the purpose from residential but not for commercial use and with the intent for conditional use. Willing to rezone and waiting for process

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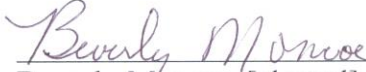
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of the townships to adopt the conditioning. Business is a LLC, himself and his spouse, to start this business. Bob announced townships that need to comply.

G. Adjournment: Motion by Richard and second by Marty to adjourn at 7:37 pm. Motion passed.

Prepared by Marli Wendel, recording secretary, for Secretary

Respectfully submitted:

  
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Beverly Monroe, [elected] Secretary