



Wexford Joint Planning Commission

Tracking of Invoices for payment

for the Cherry Grove Township Treasurer

Date: February 20, 2019

For the period of JUNE 1, 2019 through JUNE 30, 2019

Listing of Invoices:

Date of Invoice	Vender	Item/service purchased	Amount	Review by Joint Planning Comm. Treasurer and assignment to budget line number:	Approved for payment by Joint Planning Commission (meeting date)
05/19/2019	Mika Meyers	Legal Services/Court*	\$3420.00	251.721.827.03	
			\$0		
02/25/2019	Grobber Env. Planning	04/19 Mtg & Ord.	724.71	251.721.827.04	
06/13/2019	I.T. RIGHT	Tech. Email Txfr.	\$48.00	251.721.801.00	
05/28/2019	Leelanau County	P&Z Training/Harvey	\$40.00	251.721.960.01	
06/14/2019	Networks Northwest	MJ Training/Harvey	\$50.00	251.721.960.01	
03/20/2019	CZServices	Planning / Zoning	\$1125.00	251.721.827.00	
03/20/2019	CZServices-Expense	Mileage	\$75.98	251.721.860.00	
02/20/2019	CZServices-Expense	Pay	\$127.50	251.721.827.00	
02/20/2019	CZServices-Expense	Office Supplies/Misc.	\$0	251.721.727.00	
02/20/2019	Ben Townsend	Zoning Services	\$648.00	251.721.827.05	
02/20/2019	Ben Townsend	Mileage	\$23.20	251.721.860.00	
			\$0.00		
			\$0.00		
Period's Total			\$6,282.39		

Signed: <u>Paula Hall</u> Date: JUNE 20, 2019 Planning Commission Planning/Zoning Administrator	Signed: _____ Date: _____ Wexford Joint Planning Commission Treasurer
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JUNE 2019 Bills

Mika Meyers^{PLC}

Attorneys at Law

900 Monroe Ave NW Grand Rapids, MI 49503
 Tel (616) 632-8000 Fax (616) 632-8002
 Web mikameyers.com

Fed-ID 38-1647107

Wexford Joint Planning Commission
 c/o Cherry Grove Twp
 4830 E. M-55
 Cadillac MI 49601

Remittance Copy

Amount Enclosed \$ _____

Client No. 41720-53349
 Matter: Edwards Zoning Violation

Invoice No. 633494

May 19, 2019

For professional services rendered through 04/30/19

Professional Fees	\$ 3,420.00
Incidental Costs	\$ <u>0.00</u>
Total Current Invoice	\$ <u><u>3,420.00</u></u>

Account Summary

Previous Balance	Payments	Current Invoice	Current Balance
\$798.00	\$0.00	\$3,420.00	\$4,218.00

This invoice is payable upon receipt

RMW

RECEIVED JUN 12 2019

Professional Services Statement



Wexford Joint Planning Commission
c/o Cherry Grove Township
4830 E. M-55 Highway
Cadillac, MI 49601

STATEMENT NUMBER 2019-44

Wexford Joint Planning Commission, Wexford County, MI
April - May 2019

DESCRIPTION Professional Planning/
Consulting Services

DATE 6-10-19

DATE	SERVICE DESCRIPTION	HOURS	RATE	AMOUNT
4/17/19	Prepare power point, Tx(s) w/ B. Hall	1.25	\$75/hr	\$93.75
4/22/19	WJPC meeting	1.5	\$75/hr	\$112.50
4/22/19	Travel	3.0	\$45/hr	\$135.00
4/22/19	Mileage	156	\$0.535	\$83.46
5/1/19	Prep and send zoning ordinance amendment re member voting	4.0	\$75/hr	\$300.00

Thank you for allowing me to assist the WJPC in community planning matters!

\$724.71

TOTAL DUE

PLEASE REMIT TO (Due upon receipt):

Grobbe Environmental & Planning Associates
PO Box 58
Lake Leelanau, MI 49653
231-499-7165
cgrobbe@grobbeenvironmental.com



*Secure Information Technology Solutions
That Work For Local Government*

I.T. Right
5815 East Clark Rd
Box 160
Bath, MI 48808
517-318-0350
Fax:
38-3445328

Date

06/13/2019

Bill To

Cherry Grove Township
4830 E M-55
Cadillac, MI 49601

Invoice Number: 20160318
Invoice Date Range: 02/01/2019 to 07/31/2019
Payment Terms: Net 30 days
Payment Due: 07/13/2019

Date	Item Description	Type	Resource Name	Billable Hours	Quantity	Rate/Cost	Billable Amount
06/15/2019	Service: Office 365 Exchange Online [06/15/2019 - 06/14/2020] Contract Name: Cherry Grove Township - Plan 1 06/15/2019 - 06/14/2020 Microsoft Exchange Online Plan 1 - Subscription License - 1 User - Microsoft Qualified, Local Government - MOLP: Open License for Government - 1 Year - PC, Mac - English	Recurring Service			1.00	48.00	48.00

Total Billable Amount \$48.00

Total Taxes \$0.00

Grand Total **\$48.00**

Planning and Zoning Essentials Workshop



Date: Thursday, June 6, 2019
Time: 4:00 p.m. – 8:30 p.m.
Location: Leelanau County Government Center,
8527 E. Government Center Dr.
Suttons Bay, MI 49682

Planning and Zoning Essentials (“Basic Training”)

This information-packed program is not only perfect for introducing new planning commissioners and zoning board of appeals members to their roles and responsibilities, it's a great course for more experienced officials looking to hone their skills and knowledge. Newly elected officials will benefit from this comprehensive overview which explains how the zoning board of appeals, planning commissioners, elected officials and staff interact. Roles and responsibilities of the board, site plan review, comprehensive planning, zoning ordinances, conditional rezoning, consideration of variances, how to determine practical difficulty, and standards for decision-making will also be presented.

Presented by: Michigan Association of Planning
Hosted by: Leelanau County Planning Commission

Everyone Welcome! Questions ?? Call 231-256-9812 or email: planning@co.leelanau.mi.us

Cost: \$40 (includes handouts)
(Non-refundable. If you are unable to attend, please send someone to take your spot.)
A completion certificate will be presented to all attendees completing the workshop.

To **REGISTER**, call 231-256-9812. Credit card payments accepted (with \$1.50 service charge).

Or fill out the form below, make check payable to “Leelanau County” and mail or deliver your form and check to:

Leelanau County Planning & Community Development
8527 E. Government Center Dr., Suite 108
Suttons Bay, MI 49682

*Please make sure payment is received prior to June 6.

REGISTRATION INFORMATION

BONUS:

Take this course and sign up for MSU Citizen Planner Course within 1 year, and receive a discount for Citizen Planner!
(Discount applies only to classroom course)

- First Name: RICHARD
- Last Name: HARVEY
- Address: 700 S. 15 RD
HARRIETTA MI 49630 Agency: WEXFORD JOINT PLANNING COMM.
- Email Address: RHHARVEY@GMAIL.COM
- Phone: 231-920-8000

clerk@cherrygrovetwp.org

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: Friday, June 14, 2019 11:51 AM
To: Maria Nixon
Subject: Transaction Receipt from Northwest Michigan Council of Governments for \$50.00 (USD)

Order Information

Description: Northwest Michigan Council of Governments OrderId 312079769
Invoice Number 312079769

Billing Information

Maria Nixon
4830 E. M-55
CADILLAC, MI 49601
US
clerk@cherrygrovetwp.org
2317751138

Shipping Information

Total: \$50.00 (USD)

Payment Information

Date/Time: 14-Jun-2019 9:50:58 MDT
Transaction ID: 41411300035
Payment Method: Visa xxxx8767
Transaction Type: Purchase
Auth Code: 01746G

Merchant Contact Information

Northwest Michigan Council of Governments
Traverse City, MI 49686
US
tomwhite@nwm.cog.mi.us



Certified Zoning Services

Robert (Bob) Hall
511 E. Division Street
Cadillac, Michigan 49601

CZServices@hotmail.com

231-429-6703

Wednesday, June 19, 2019

Wexford Joint Planning Commission
c/o Cherry Grove Township
4830 E. Hwy M-155
Cadillac, Michigan 49601

INVOICE: January 1, 2019 through January 31, 2018

For: Planning and Zoning Services rendered

Contract Amount Due: \$1125.00 [251.721.827.00]

Expenses Due: \$ 75.98 [251.721.860.00] Mileage

Expenses Due: \$ 127.50 [251.721.827.00] Additional Pay for Hours Worked

TOTAL AMOUNT DUE: \$1328.48

Per our contractual arrangement, all amounts are due and payable not later than the first day of the month following the date of the INVOICE.

Very truly yours,

Robert Hall

Robert (Bob) Hall



DATE	PURPOSE - DESTINATION - DESCRIPTION of TRIP	MILES
5/18/2019	Enforcement / Court Inspection - MudMadness - Cherry Grove Twp.	17.5
6/5/2019	Special WJPC Meeting - Minar Bible Church	28.3
6/12/2019	Greenwood Twp. Requested Site Inspection: Parcel #2410-RETR-10	48.7
6/14/2019	Site Inspection: ZBA-2019-03 - VanPutten	8.2
6/24/2019	June 24th, 2019 WJPC MEETING	28.3
	TOTAL MILES	131
[A]	Amount Due at 2019 IRS rate of 58 cents / mile	\$75.98
	EXPENSES	
5/18/2019	Enforcement / Photography - MudMadness - Cherry Grove Twp. 3.0 hr X 15.00	\$45.00
5/23/2019	Court Appearance - Edwards - Cherry Grove Twp. 3.0 hr X 15.00	\$45.00
6/4/2019	Mtg. w/ Auditor @ Cherry Grove Twp. .5 hr X 15.00	7.5
6/5/2019	Special WJPC Meeting - Minar Bible Church 2.0 hr X 15.00	\$30.00
		\$0.00
		\$0.00
		\$0.00
	[B] TOTAL EXPENSES	\$127.50
Payable To:		
Robert A. Hall		
511 E. Division Street		
Cadillac, Michigan 49601		
	[A +B] = [C] TOTAL AMOUNT DUE:	\$203.48

Dr. Ben Townsend



201 N. Clark St.
Mesick, Michigan 49668

Email - DrBen@DrBenTownsend.com

June 19, 2019

To Whom it may concern:

I, Benjamin E. Townsend, Assistant Zoning Administrator, during the month of June, 2019:

251-721-827.05 Pay – 54 Hours @ \$12 per hour = \$648.00

251-721-860.00 Mileage – 40 Miles @ \$.58 per mile = \$23.20

Total = \$671.20

Truly yours,

Dr. Ben Townsend