



Wexford Joint Planning Commission

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DRAFT Special Meeting Minutes

Time & Date: 6:30pm, Wednesday, June 05, 2019

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

A. Call to Order@630pm, Pledge of Allegiance, Roll Call

Members Present: Dave Schroeder, Chairman (Hanover)
 Paul Osborne, Vice Chairman (Antioch)
 Bev Monroe (Secretary) (Liberty)
 Ronald Bates (Slagle)
 Richard Harvey (Boon)
 Marty Dahlstrom (Cherry Grove)
 Dave Williams (Wexford)
 Shelly Bigelow (Greenwood)
 Cliff Redes (Selma)
 Clyde Kastl (Springville)

Members Absent: Donna Taylor (Treasurer) (South Branch)

Others Present: Robert Hall, Zoning & Planning Administrator
 Ben Townsend, Assistant Zoning Administrator (649pm arrival)
 Heather O'Connor, Recording Secretary

B. Matters pertaining to citizens present at the meeting, in the following order:(advertised public hearings, persons requested to attend, other public participation for this agenda)

Chair recognized two (2) members of the public present, Mr. Tim Simmerson & Mr. Allee Costales, deacons from Minar Bible Church.

1. Other public participation for items on this agenda – Noted by Mr. Hall a restructure of the Staff Report to reflect the manner a Site review documentation is analyzed
2. Site Plan Review – Minar Bible Church (see [Minar Bible Church Staff Report](#)) and subsequent recommendation “Staff Comment and Recommendations: *Staff finds that all of the specific zoning district requirements are met as documented above in Section 4 of this report. The general Regulations found to be applicable are outlined above in section 5 of this report – Standards of Review. Staff finds that there are no concerns except as mentioned. Staff feels that compliance with this standard (General regulations and Specific Zoning District) is demonstrated.*”

Discussion from Commissioners:

Mr. Hall noted there is not a requirement for screening the dumpster, water well and upgrades are noted in the Staff Report, the addition provides handicap access, there are no plans to cross the 115 roadway at this time. Motion to approve the Site Plan as presented with additional parking on the West side of the proposed building with appropriate lighting as presented in the Staff Report made by Paul Osbourne, seconded by Richard Harvey and approved unanimously.

- C. **New Business** (other business & communications): Mr. Hall noted that email problems are still occurring
- D. **Public Participation for Items not on this Agenda** – None offered
- E. **Adjournment** – Motion to adjourn made by Richard Harvey, seconded by Paul Osborne, approved unanimously and adjourned at 7:03pm.

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary

Respectfully submitted:



Beverly Monroe, [elected] Secretary