



## Wexford Joint Planning Commission

% Cherry Grove Township 4830 E. M-55  
 Cadillac, Michigan 49601  
 (231)775-1138x6

[planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org) | [www.wexfordjpc.org](http://www.wexfordjpc.org)

### DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, March 20, 2023

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

#### A. Call to Order@630pm, Pledge of Allegiance, Roll Call

*Members Present:* (See Attendance Sheet)

Randy Brewer, Vice Chairman (Springville)  
 Beverly Monroe, Secretary (Liberty)  
 Richard Harvey (Boon)  
 Martin Robbins (Hanover)  
 Marli Wendel (Slagle)  
 Dan Prince (Selma)

*Members Absent:* Donna Taylor, Treasurer (South Branch)  
 Paul Osborne, Chairman (Antioch)\*  
 Marty Dahlstrom (Cherry Grove)\*  
 Ben Fleis (Wexford)

*Others Present:* Robert Hall, Zoning Administrator  
 Heather O'Connor, Recording Secretary  
 Ben Townsend, Assistant Zoning Administrator

**B. Set/Amend/Approve the Agenda:** Motion to Approve the Agenda as presented made by Beverly Monroe supported by Richard Harvey and passed via voice vote. See ([Agenda](#))

#### C. Matters pertaining to citizens, in the following order:

1. **Public Hearing**
  - a. None
2. **Video/Audio/Zoom Presentation by iWorQ - Ty Pebley** – (Noted in attendance as Training)

**D. Public Comment** – Chair recognized zero (0) members of the public present.

#### E. Housekeeping Business

1. Consent Business
  - a. Approval of February 27, 2023 Minutes - Motion to Accept into Record the February 27, 2023 Meeting Minutes as presented made by Richard Harvey supported by Beverly Monroe and passed via voice vote. See ([Proposed Minutes](#))
  - b. Approval of Commissions Expense Report (pay the bills for MARCH 2023) - Motion to pay bills (\$2537.90) as presented made by Dan Prince supported by Marli Wendel and passed via voice vote. See ([Bills and Support Docs](#))

2. Treasurer's Budget Report – Donna Taylor (Absent)
3. Planning & Zoning Report – Robert Hall – See ([Staff Report](#)).

**Zoning Ordinance Amendment Proposal**

The zoning ordinance amendment was published and became effective on Sunday, March 12<sup>th</sup>, 2023.

**F. Unfinished Business & Reports** - (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office)

1. **Master Plan – Distribution  
Master Plan [Distribution / Future Land Use Maps]**  
*Permission to distribute the Master Plan was granted by a majority of the participating municipalities in the fall of 2021. FLU Maps have been corrected – performing a final review and working on incorporation into the Master Plan. Goal is to send letters advising how to access the 'draft' Master Plan to the notice group (for the 63-day period) not later than the last day of March ---- and to schedule a public hearing at our June 26<sup>th</sup>, 2023 meeting.*
2. Fee Structure – In line with current rates
3. From Public Comment at February 27, 2023 Minutes - Old item line 715 listing SS. Will be omitted from final budget presentation.
4. From Item H – Public Comment at February 27, 2023 Minutes regarding what to do when approached about a large solar operation (solar panels) – In Rural Residential district – Special Uses – Letter K – Utilities - includes solar, wind

**G. New Business –**

Annual Meeting / Budget – Annual Meeting date is set for April 24, 2023.

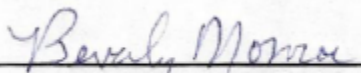
Invitations to the April 24<sup>th</sup>, 2023 WJPC Annual Meeting will be going out on the 24<sup>th</sup> of March to all elected officials. Wexford County Road Commission Manager, Karl Hanson will lead off the annual meeting with 'road' updates and other WCRC activities.

Upcoming training in May – inviting elected township representatives to attend

**H. Public Comment –** None

**I. Adjournment –** Motion to adjourn by Richard Harvey, supported and adjourned at 7:44pm.

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary  
Respectfully submitted:

  
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Beverly Monroe, (elected) Secretary