

Wexford Joint Planning Commission



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DRAFT Annual Meeting Minutes**

Time & Date: 6:30pm, Monday, February 25, 2019

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

A. Call to Order@657pm, Pledge of Allegiance, Roll Call

Members Present: Paul Osbourne, Vice Chairman (Antioch)
Bev Monroe (Secretary) (Liberty)
Donna Taylor (Treasurer) (South Branch)
Ronald Bates (Slagle)
Richard Harvey (Boon)
Cliff Redes (Selma)

Members Absent: Dave Schroeder, Chairman (Hanover)
Marty Dahlstrom (Cherry Grove)
Dave Williams (Wexford)
Thelma Paul (Greenwood)
Erica Szegda (Springville)
Heather O'Connor, Recording Secretary

Others Present: Robert Hall, Zoning & Planning Administrator
Ben Townsend, Assistant Zoning Administrator

B. Comments from Public: None offered.

Motion was made by Richard Harvey and seconded by Cliff Redes to approve the Agenda. All voted in approval.

C. Consensus Business:

1. Approve the December 17, 2018 minutes. January 2019 meeting CANCELED (Snow Storm). Motion to approve the December 17, 2018 minutes with a change of adding "attached" after the "20 by 50" was made by Richard Harvey, seconded by Ron Bates and approved unanimously.
2. Approve the January 2019 Bills - Motion to approve the January 20, 2019 bills in the amount of \$5036.03 which included the quarterly payments was made by Richard Harvey and seconded by Cliff Redes and approved by all.
3. Approve the February 2019 Bills - Motion to approve the February bills in the amount of \$3200.19 was made by Richard Harvey, seconded by Cliff Redes and approved.

D. Review / Act on Staff Report *Action Items* for January and February

Bob suggested that we remove the specification of Mika, Meyers law firm from the Bylaws so that the legal representative is general and the wording matches that in the WJPC Agreement. Motion to approve by Richard Harvey and second by Ron Bates, approved unanimously.

Per Bob's recommendation, a motion was made by Bev Monroe to authorize Bob and Ben to change the training specifications so that specific opportunities for training of the staff or members do not have to be approved prior to signing up for the training providing that the cost is within the training budget. Second by Ron Bates and approved.

E. **Dinner / Snacks. [RECESS]** (see footnote)

F. **Speaker.** Wexford County Road Commission: Alan Cooper, Manager and/or Karl Hanson, County Highway Engineer.

Karl Hansen from the Wexford County Road Commission, spoke on the Road Commission's plan for 2019 and how they will be working with the townships for grant moneys.

G. **Annual Meeting Business** [Annual Report - Planning and Zoning Staff]

1. Presentation of the Commission's annual report of activities for 2018.
2. Presentation of the Commission's work program of activities for 2019-2020.
3. Presentation of the Commission's proposed budget (fiscal year July 1, 2019 - June 30, 2020).
4. Presentation of the amount each participating municipality will be responsible for paying in this calendar year (paid by July 15, 2018 from the next fiscal year's township budget), based on the proposed budget of the WJPC for 2019-2020.

Bob Hall's report included comment on the annual budget. Amounts to be collected from the townships did not change much. Any changes resulted from the taxable value changes that are received from the County Equalization Department.

H. **Legal / Planning Presentation by**

Richard Wilson

Mika Meyers, etc.



Chris Grobbel

GROBBEL ENVIRONMENTAL
& PLANNING ASSOCIATES



MOVING FORWARD

Mr Wilson focused on the problems we discovered when the issue of Conditional Rezoning was initiated and had recommendations for solving the issue.

Others present: Chris Groebel, the planner of record, and Richard Wilson who left shortly after his presentation and after he spoke on the recreational marijuana issue and how it affects the townships.

Chris Groebel spoke on the options that Richard Wilson listed for the changes we may need to make to the zoning ordinance.

H. **Comments from elected officials from the participating municipalities**, if any.

I. **Public participation for items not on this agenda** - Continued discussion of the marijuana issue.

J. **Adjournment** - Motion to adjourn made by Bev Monroe, seconded by Ron Bates, approved and adjourned at 8:55 pm

Prepared by Heather A. O'Connor, Recording Secretary, by notes provided, for Secretary

Respectfully submitted:


Beverly Monroe, [elected] Secretary

**As a quorum was not reached until 657pm, Agenda items not requiring a quorum (E & H) were attended to/presented/addressed first.