

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collax no zoning	Cedar Creek zoned
Slagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

Wexford Joint Planning Commission

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 Cadillac, Michigan 49601
 (231)775-1138x6

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DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, January 25, 2021

Meeting location: Zoom Virtual Conference Room Provided by River Bridge Technology, Inc

Details: <https://us02web.zoom.us/j/4220001116> or dial in 312.626.6799 ID#4220001116#

A. Call to Order, Pledge of Allegiance, Roll Call @ 6:30pm

Members Present:

Paul **Osborne**, Vice Chairman (Antioch)
 Bev **Monroe**, Secretary (Liberty) - telecon
 Donna **Taylor** (Treasurer) (South Branch)
 Richard **Harvey** (Boon) - telecon
 Marty **Dahlstrom** (Cherry Grove)
 Shelly **Bigelow** (Greenwood)
 Kim **Manuel** (Hanover) - virtual
 Cliff **Redes** (Selma) - virtual
 Ben **Fleis** (Wexford)

Members Absent: Ronald **Bates** (Slagle)
 Clyde **Kastl** (Springville)

Others Present: Robert Hall, Zoning & Planning Administrator - virtual
 Ben Townsend, Assistant Zoning Administrator
 Heather O'Connor, Recording Secretary - virtual

B. Matters pertaining to citizens present at the meeting, in the following order:

None

C. **Public Comment** – Chair recognized zero members of the public present with no public comments offered.

D. Housekeeping business.

1. Consent Business.

a. Approval of December 28, 2020 Minutes - Motion to approve Meeting Minutes **correction for storm water runoff included in November 23rd Special Meeting minutes**; made by Marty Dahlstrom seconded by Donna Taylor and approved unanimously.

b. Approval of Commission's expense report (pay the bills) - Motion to pay bills totaling **\$4141.03** made by Marty Dahlstrom seconded by Donna Taylor and approved unanimously. See the following: (012021-billsandsupportdocs20210122_11423199). Donna Taylor asked for documentation regarding the previous two meeting attendance if virtual or in person. Mr. Hall will provide that data. Going forward the Recording Secretary will note the form of attendance in the minutes

2. Treasurer's Budget report – **Donna Taylor** – See the following ([2021-2022 BUDGET CALCS](#)) Motion to approve the Treasurers Report made by Shelly Bigelow seconded by Donna Taylor and approved unanimously. Noted that the Treasurers Report presented includes October, November & December.
3. Planning and Zoning Report – **Robert Hall** ([See 012021-staffreport](#)) – Mr. Hall reviewed the Staff Report, requesting the Annual Meeting be held virtually as well a brief PowerPoint provided. The Mud Bog court appeal was denied. A new laptop is being researched. Also possibly looking for a microphone making virtually held meetings easier to hear. Annual Report to be mailed. Cadillac Culvert Site Evaluation was submitted with the addition addressing commissions runoff concerns. Accessory language received by townships and published for the certificate of adoption.

E. Unfinished Business and reports (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).

1. Annual Report – To be sent out in brief and in Power Point format.
2. 2021-2022 Budget – Final (see the following [2021-2022 Budget](#)) to be proposed to participating municipalities.

F. New Business (other business and communications).

1. Election of Officers (Chairman, Vice Chairman, Secretary, Treasurer)

Chairman - Paul Osborne nominated & seconded – Roll Call vote was taken: unanimous

Vice Chairman – Cliff Redes – nominated & seconded – Roll Call vote was taken:

Osborne – yes

Monroe – yes

Taylor – yes

Harvey – yes

Dahlstrom – yes

Redes – yes

Bigelow – no

Manuel – no

Fleis – no

Shelly Bigelow – nominated & seconded – Roll Call vote was taken:

Osborne – no

Monroe – no

Taylor – no

Harvey – yes

Dahlstrom – no

Redes – yes

Bigelow – yes

Manuel – yes

Fleis - yes

By majority vote, Cliff Redes has been elected to the Vice Chairman

Secretary – Bev – nominated and seconded - Roll Call vote was taken: unanimous

Treasurer – Donna Taylor - nominated & seconded - Roll Call vote was taken: unanimous

2. Administrative Site Plan Review – (see the following [adminsitemplan_v1](#)) Mr. Hall presented the Administrative Site Plan review allowing certain additional situations to be approved by the Zoning Administrator. Members could not read the email, stating issues with attachments. Request for Mr. Hall to resend for March Meeting.

Further discussion regarding the dissatisfaction with the Mud Bog outcome, and were other avenues available? Stronger litigation possible?

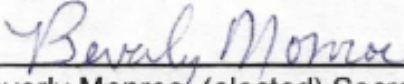
G. Public Comment –

Questions regarding how many meetings can be missed without a replacement. Bylaws state three (3) meetings can be missed. Is COVID a possible causation for missing meetings? The new Chairman congratulated the new officers and welcomed Ben Fleis.

H. **Adjournment** – Motion to adjourn by Richard Harvey seconded by Donna Taylor approved unanimously and adjourned at 7:39pm

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary

Respectfully submitted:



Beverly Monroe, (elected) Secretary