

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collfax no zoning	Cedar Creek zoned
Slagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

## Wexford Joint Planning Commission

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 Cadillac, Michigan 49601  
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### DRAFT Meeting Minutes

Time & Date: 6:30pm, Monday, January 24, 2022

Meeting location: Wexford County Road Commission Meeting Room, 85 West Highway M-115, Boon, Michigan.

Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

#### A. Call to Order@630pm, Pledge of Allegiance, Roll Call

*Members Present:* (See Attendance Sheet)

Paul Osborne, Chairman (Antioch)  
 Beverly Monroe, Secretary (Liberty)  
 Donna Taylor, Treasurer (South Branch)  
 Richard Harvey (Boon)  
 Marty Dahlstrom (Cherry Grove)  
 Kim Manuel (Hanover)  
 Ben Fleis (Wexford)

*Members Absent:*

Clyde Kastl (Springville)  
 Ronald Bates (Slagle)  
 Dan Prince (Selma)  
 Shelly Bigelow (Greenwood)

*Others Present:*

Robert Hall, Zoning & Planning Administrator  
 Ben Townsend, Assistant Zoning Administrator  
 Heather O'Connor, Recording Secretary

**B. Matters pertaining to citizens present at the meeting, in the following order:** None

**C. Public Comment –** The Chair recognized no members of the public present – NA

#### D. Housekeeping Business

##### 1. Consent Business

- Approval of December 27, 2021, Meeting Minutes - Motion to approve Meeting Minutes as presented made by Richard Harvey supported by Beverly Monroe and adopted.
- Approval of Commission's expense report (pay the bills) - Motion to pay bills (\$2160.70), as presented made by Marty Dahlstrom, supported by Richard Harvey and adopted. See [\(012022-bills\\_and\\_support\\_docs20220121\\_13230269\)](#)

- Treasurer's Budget Report – Donna Taylor** – Motion to accept Treasurers Report with amendments including estimated expenditures & balances, budget line 958 dues & membership changes \$3240.96, paying the difference of Bills \$2160.70 & \$3240.96 = \$1080.26; made by Marty Dahlstrom supported by Richard harvey - and approved unanimously. See [\(012022-bills\\_and\\_support\\_docs20220121\\_13230269\)](#)

3. **Planning & Zoning Report – Robert Hall –**

See (012022-staffreport-budget20220114\_12115098) AND the Plan for Greenwood Township Withdrawal (greenwood\_withdrawal\_pan\_and\_budget.docx) (See details within report)

**\*ACTION ITEM\***

MTA (Michigan Townships Association) refunded \$538.00 to the Wexford Joint Planning Commission in this current fiscal year. (this was from the 2020 MTA conference that was cancelled) Staff would like authorization use this amount to register for the 2022 MTA conference being held during the last week of April.

Motion to authorize \$538 (refunded from MTA Conference due to cancellation) be applied to the registration for the 2022 MTA Conference to be held during the last week of April 2022 made by Marty Dahlstrom supported by Ben Fleis - and approved unanimously.

**E. Unfinished Business & Reports** (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).

1. Budget Presentation – See (012022-staffreport-budget20220114\_12115098) details within report AND (greenwood\_withdrawal\_pan\_and\_budget.docx) details within report – looking at options for fiscal year ending balance if overage possible rebate to townships
2. Master Plan – Future Land Use discussion – See (122021-staffreportwithbudget\_attached20211222\_14245469) (See details within report)
3. April 20, 2022 – 530pm-830pm WJPC Training Class

**REMINDER**

**TRAINING SCHEDULE:**

**APRIL 20<sup>th</sup>, 2022 – Site Plan Review and Special Uses [NOT a meeting] w/ Katherine Kaufman**

**\*The April 20<sup>th</sup>, 2022 TRAINING SESSION is NOT a MEETING and is NOT open to the public\***

**APRIL 25<sup>th</sup>, 2022 – Site Plan Review w/ Chris Grobbel [regular meeting]**

**May 23<sup>rd</sup>, 2022 – Special Land Uses w/ Chris Grobbel [regular meeting]**

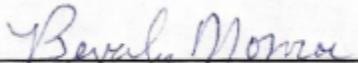
**F. New Business** (other business & communications) –

1. Annual Meeting – February 28, 2022 – Invitations sent to every township clerk
2. Training – SPR, SLUP (Introductory Training) – See (122021-staffreportwithbudget\_attached20211222\_14245469) (See details within report)

**G. Public Comment** – NA

**H. Adjournment** – Motion to adjourn by Kim Manuel supported and adjourned at 8:15 pm.

Prepared by Heather A. O'Connor, Recording Secretary, for Secretary  
Respectfully submitted:

  
Beverly Monroe, (elected) Secretary