

Wexford	Hanover	Greenwood	Liberty
Springville	Antioch	Collfax no zoning	Cedar Creek zoned
Slagle	Boon	Selma	Haring zoned
South Branch	Henderson no zoning	Cherry Grove	Clam Lake zoned

■ Planning and zoning by the Wexford Joint Planning Commission

Wexford Joint Planning Commission

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Agenda

Time, date: 6:30pm, Monday, January 22, 2018

Meeting location: Wexford County Road Commission meeting room, 85 West Highway M-115, Boon, Michigan. Coordinates: 44° 19' 32.5" N, 85° 34' 53.4" W (44.325685, -85.581500)

- A. Call to order, roll call, and Pledge of Allegiance.
- B. Matters pertaining to citizens present at the meeting, in the following order:
 1. **NONE**
 2. Other public participation for items on this agenda.¹
- C. Housekeeping business.
 1. Consent Business.²
 - a. Approval of December 18, 2017 Minutes
 - b. Approval of October 25, 2017 Minutes (Special Meeting)
 - c. Approval of Commission's expense report (pay the bills).
 2. Treasurer's budget report – **Donna Taylor**
 3. Planning and Zoning Report – **Robert Hall**
- D. Unfinished business and reports (items considered here are taken up in the same order as established by the Commission to fix a priority for consideration and work done in the planning office).
 1. Report from each member of the Commission on the segment of the respective participating municipality they represent for the past month.

¹ Public comment is at the beginning of the meeting so the Commission can hear concerns and questions before acting on an issue. Those making public comment are expected to be familiar with the issue and have prepared comments ahead of time. To help the public in preparing for the meeting, any written material shall be made available without cost for members of the public asking for a copy prior to the meeting. The Chair may limit the amount of time allowed for each person wishing to make public comment at a Commission meeting. The Chair may ask members of the audience to caucus with others sharing similar positions so they may select a single spokesperson. If a single spokesperson is selected, that individual shall be able to make public comment at the Commission meeting without time limit or an extended time limit. After this point in the agenda public comment is normally not allowed; however, sometimes the Commission may direct questions to members of the public.

² Certain items of business before the Commission are routine matters where no discussion normally occurs or is expected to occur and a consensus for adoption normally occurs or is expected to occur. First, any Consent Item can be removed by request of a member. It is automatically removed if discussed during Public Participation. Second, a motion to adopt the Consent Items can be made, in effect adopting all agenda items still included as Consent Items.

2. Review of first draft of amendments to the Wexford Joint Master Plan (a.k.a. Wexford County Comprehensive Plan) [*postponed until such time as a planner of record is retained*].
 3. Discussion on starting of a draft of the Omnibus amendment to the Wexford Joint Zoning Ordinance or postpone: [*postponed until such time as a planner of record is retained*].
 4. **APPROVAL** of proposed 2018-2019 fiscal budget for the Planning Commission: Update from Planning and Zoning Administrator and Treasurer
 - a. Present proposed 2018-2019 budget
- E. New business (other business and communications).
1. Election of Officers:
 - i. Chair
 - ii. Vice Chair
 - iii. Secretary
 - iv. Treasurer
 2. Review Bylaws (recommend postpone until March 2018 meeting)
 3. Meeting Schedule (see attached recommendation)
 4. Confirmation of Annual Meeting Agenda (see attached)
 5. Distribution of Annual Report (see attached)
 6. Training Discussion [Budget]
 - a. MTA Educational Conference (P&ZA and Asst. ZA)
 - i. P&Z Request - not to exceed \$800.00
Note: cost-share contributions expected to off-set
 - b. WJPC Training Forecast
 - i. Recommend to integrate with regular communication from Planner of Record and during Master Planning process
- F. Public participation for items not on this agenda.³
- G. Adjournment.

³ See footnote number 1. This public comment is to bring up items not on the agenda, and thus at the end of the meeting.